

PERMIT #: _____

DATE OF ISSUANCE: _____

SINGLE FAMILY _____

MOBILE HOME _____

CERTIFICATE OF OCCUPANCY REQUEST

FEE: \$ 50.00

ADDRESS OF OCCUPANCY: _____ SUITE # _____ LOT # _____

LOT: _____ BLOCK _____ SUBDIVISION _____

*** CERTIFICATE OF OCCUPANCY WILL NOT BE ISSUED WITHOUT LEGAL DESCRIPTION *****

NAME OF MOBILE HOME PARK (IF APPLICABLE): _____

NEW OCCUPANT: _____ YES _____ NO

NEW BUILDING: _____ YES _____ NO SQUARE FOOTAGE _____

NAME OF TENANT (PERSONS NAME) _____

CURRENT MAILING ADDRESS: _____

CITY / STATE / ZIP _____ PHONE _____

PROPERTY OWNER _____

MAILING ADDRESS : _____

CITY / STATE / ZIP _____ PHONE _____

- WILL ANY ALTERATIONS BE MADE TO THE SITE OR BUILDING?.....YES _____ NO _____
- WILL YOU BE ADDING AN ACCESSORY BUILDING OR SHED?..... YES _____ NO _____
- DOES THE ELECTRICITY NEED TO BE TURNED ON?..... YES _____ NO _____

I HEREBY CERTIFY THAT THE FORGOING IS CORRECT TO THE BEST OF MY KNOWLEDGE

NAME: _____ SIGNATURE _____ DATE: _____