

**City of Alpine**  
**Regular City Council Meeting**  
**Tuesday, June 5, 2018**  
**5:30 P.M.**  
**Minutes**

1. **Call to Order, Invocation and Pledge of allegiance to the flags** – Mayor Ramos called the meeting to order. The meeting was held in the Civic Center at 801 West Holland in the City of Alpine, Texas. Virginia Knab gave the invocation. Mayor Ramos led the pledge of allegiance to the flags.
  
2. **Determination of a quorum and proof of notice of the meeting** – Councilor Curry, Councilor Olivas, Councilor Escovedo, Council Fitzgerald and Mayor Ramos were present. Councilor Stephens was absent and excused. City Secretary, Cynthia Salas reported that the meeting had been posted at 10:00 A.M. on June 1, 2018. City Manager Jessica Garza, Megan Antrim, and Melissa Cobos were also present.
  
3. **Presentations, recognitions and proclamations** – (A. Ramos, Mayor) –
  - A. Happy May Birthday to the following employees:
    - Felipe Fierro Jr.
    - David Wright
    - Lorina Ybarra
    - Amber Wenzel
    - Charles Michaelis
    - Blake Edwards
  
4. **Reports** –
  - City Mayor’s Report** – (A. Ramos, Mayor) – NONE
  - City Manager Report** – (Jessica Garza, City Manager) - NONE
  - City Staff Updates** –
    - A. Monthly report – Public Utilities by Johnny Marquez
    - B. Keep Alpine Beautiful – Patsy McWilliams, Coordinator
  
5. **Public Hearings** –
  - A. Public Hearing to obtain citizens views and comments concerning Manuel Granado and Lydia Quiroz application for a conditional use permit in order to build a new self-storage facility. Property Identification/Street is 105 South Neville Haynes Street. Legal description Hancock Addition, Block 22, lot E/2 of 3 all of 4 & 5. Record owner is Manuel Granado and Lydia Quiroz.

**6. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.) –**

**A. Approval of minutes from City Council meeting on May 15, 2018. (J. Garza, City Manager)**

Motion was made by Councilor Fitzgerald, by Resolution 2018-06-01, to approve the May 15, 2018 minutes as written. Motion was seconded by Councilor Olivas. Motion unanimously carried. Motion unanimously carried.

**7. Information or Discussion items –**

**A. Quarterly Reports – Alpine Public Library by Executive Director Don Wetterauer.**

**B. Quarterly Reports – Emergency Management Coordinator by Interim Stephanie Elmore.**

**C. Quarterly Reports – City/County Engagement by Councilor Fitzgerald.**

**D. Discuss to budget and contract a retired City employee on an as needed basis to help locate all City infrastructure for our public utilities and complete our City maps. (L. Escovedo, City Council)**

**Action Items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to) 10 per meeting.)**

**8. Discuss, consider, and approving recommendation by Planning and Zoning Commission concerning Manuel Granado and Lydia Quiroz application for a Conditional Use Permit in order to build a new self-storage facility. Property Identification/Street is 105 South Neville Haynes Street. Legal description is Hancock Addition, Block 22, lot E/2 of 3, all of 4 & 5. Record owner is Manuel Granado and Lydia Quiroz (J. Garza, City Manager) – Motion was made by Councilor Escovedo by Resolution 2018-06-02 to approve recommendation by Planning and Zoning Commission concerning Manuel Granado and Lydia Quiroz application for a Conditional Use Permit in order to build a new self-storage facility. Property Identification/Street is 105 South Neville Haynes Street. Legal description is Hancock Addition, Block 22, lot E/2 of 3, all of 4 & 5. Seconded by Councilor Fitzgerald. Motion unanimously carried.**

**9. Discuss and select a Mayor Pro Tem. (J. Garza, City Manager) – Motion was made by Councilor Fitzgerald, by Resolution 2018-06-03 to reappoint Councilor Stephens as Mayor Pro Tem. Seconded by Councilor Curry. Councilor Curry, Councilor Olivas, and Councilor Fitzgerald for. Councilor Escovedo voted against.**

**10. Discuss, consider and take action to approve the quote from Superior Land Services, LLC for the appraisal of city owned properties. (J. Garza, City Manager) - Motion was made by Councilor Fitzgerald by Resolution 2018-06-04 to approve the quote from Superior Land Services, LLC for the appraisal of 9 city owned properties for \$17,250.00 with a retainer fee of \$5700.00, leaving a balance of \$11,550.00 Seconded by Council Olivas. Motion unanimously carried.**

**11. Discuss, consider, and take action to approve the letter from the Sunshine House to terminate the lease of the building at 205 E. Sul Ross Ave. with the City of Alpine on July 31, 2018. (J.**

Garza, City Manager). Motion was made by Councilor Curry, by Resolution 2018-06-05 to approve the letter from the Sunshine House to terminate the lease of the building at 205 E. Sul Ross Ave. with the City of Alpine on July 31, 2018. Seconded by Councilor Fitzgerald. Motion unanimously carried.

12. Discuss, consider and take action to declare as surplus and to approve the computer equipment, various printers, towers, monitors, and power cords to be auctioned for the City of Alpine. (J. Garza, City Manager) – Motion was made by Councilor Fitzgerald, by Resolution 2018-06-06 to declare as surplus and to approve the computer equipment, various printers, towers, monitors, and power cords to be auctioned for the City of Alpine. Seconded by Councilor Olivas. Motion unanimously carried.
13. Discuss, consider, and take action to approve a resolution adopting the Hotel Occupancy Tax Fund policy and application process. (J. Garza, City Manager) – Motion was made by Councilor Curry, by Resolution 2018-06-07 to approve a resolution adopting the Hotel Occupancy Tax Fund policy and application process. Seconded by Council Fitzgerald. Motion unanimously carried.
14. Discuss, consider, and take action to approve Ordinance 2018-06-01 amending FY Budget 2017/2018 to accommodate allocations made by Council since October 1, 2017 for Fund 04- Water/Wastewater/Sanitation, Fund 05 – Airport, and Fund 47 – CDBG 7217000. (J. Garza, City Manager) – Motion was made by Councilor Escovedo to approve Ordinance 2018-06-01 amending FY Budget 2017/2018 to accommodate allocations made by Council since October 1, 2017 for Fund 04 – Water/Wastewater/Sanitation, Fund 05 – Airport, and Fund 47 – CDBG 7217000. Seconded by Councilor Curry. Motion unanimously carried.

15. Councilmember Comments and Answers –

Councilor Stephens – No comment

Councilor Escovedo – No comment

Councilor Fitzgerald – Absent

Councilor Olivas – No comment

Councilor Curry – No comment

Mayor Ramos – No comment

16. Executive Session – None

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development).

17. Action after Executive Session – None

18. Adjournment – There being no further action. Meeting was adjourned

I certify that this notice was posted at 10:00 A.M. on June 1, 2018, pursuant to Texas Open Meetings Act. (Texas Vernon's Annotated Civil statutes, section 551.043 Texas Government Code.) This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the city secretary's office at (432) 837-3301 or fax (432) 837-2044 for further information.

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Andres "Andy" Ramos, Mayor

Attest:

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Cynthia Salas, City Secretary

I, Cynthia Salas, City Secretary, do certify that this notice was posted at 10:00 A.M. on June 1, 2018, and remained so posted continuously for at least 72 hours proceeding the scheduled time of said meeting.

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Cynthia Salas, City Secretary