

City of Alpine
Regular City Council Meeting
Tuesday, July 10, 2018
5:30 P.M.
Minutes

1. Call to Order, Invocation and Pledge of allegiance to the flags – Mayor Andy Ramos called the meeting to order. The meeting was held in the Council Chambers at 801 West Holland in the City of Alpine, Texas. Jo Beth McLeod gave the invocation. Mayor Ramos led the pledge of allegiance to the flags.
2. Determination of a quorum and proof of notice of the meeting – Councilor Curry, Councilor Olivas, Councilor Escovedo, Councilor Fitzgerald, and Mayor Ramos were present. Councilor Stephens was absent and excused. City Secretary, Cynthia Salas reported that the meeting had been posted at 4:30 P.M. on July 5, 2018. City Manager Jessica Garza, Megan Antrim, and Abel Hinojos were also present.
3. Presentations, recognitions and proclamations – (A. Ramos, Mayor) – NONE
4. Reports –
 - City Mayor’s Report – (A. Ramos, Mayor) –
 - TML Region IV Quarterly Meeting
 - City Manager Report – (Jessica Garza, City Manager) –
 1. Update on Staffing
 - City Staff Updates –
 - A. Monthly Reports
 - Public Works – Hector Ramirez, Director.
 - Parks – Robert Llanez, Foreman
 - B. Quarterly Report –
 - Building Services – Victor Meraz, Building Official
 - Code Enforcement – Patsy McWilliams, CE Officer
5. Public Hearings – NONE
6. – Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.) – (Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) –

- A. Approval of minutes from City Council meeting on June 19, 2018. (J. Garza, City Manager)
- B. Approval for Marci Tuck to represent Ward 5 on the Parks Board. (R. Stephens, City Council)
- C. Approval of a Resolution affirming the adopting of the Fiscal 2018-2019 Budget Policy. (J. Garza, City Manager)
- D. Approval of updated job Descriptions and wage scales for:
 - i. Tourism Director
 - ii. Environmental Service Coordinator
 - iii. Building Official
 - iv. Code Compliance Officer

Motion was made by Councilor Fitzgerald, by Resolution 2018-07-01, to approve the consent agenda as written. Motion was seconded by Councilor Olivas. Motion unanimously carried.

7. Information or Discussion items –

- A. Quarterly Reports – Mid-year report and Tax Freeze – Chamber of Commerce, by President Aaron Rodriguez.
- B. Quarterly Reports – Children Advocacy by Executive Director Shanna Sullivan.

Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to) 10 per meeting.) (Citizens are allowed to comment – limited to 3 minutes – after being called upon by Mayor or Mayor Pro Tem. Citizens are required to state their name and the Ward in which they reside. Priority will be given to citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, or own businesses or property in the City limits of Alpine, will be allowed to speak if there is time available.) –

- 8. Discuss, consider, and take action to approve a donation to the Alpine Country Club of approximately 800’ of 4” and 450’ of 6” PVC to be used to upgrade and improve the irrigation system at the golf course. (J. Garza, City Manager) – Motion was made by Councilor Fitzgerald, by Resolution 2018-07-02 to approve a donation to the Alpine Country Club of approximately 800’ of 4” and 450’ of 6” PVC to be used to upgrade and improve the irrigation system at the golf course. Motion was seconded by Councilor Curry. Motion unanimously carried.
- 9. Discuss, consider, and take action to approve a Resolution Regarding Collaborative Improvement Efforts for 2018 and providing for an allocation of water for the Alpine Country Club and effluent allocation for the golf course. (J. Garza, City Manager) – Motion was made by Councilor Olivas, by Resolution 2018-07-03 to approve a Resolution Regarding Collaborative Improvement Efforts for 2018 and providing for an allocation of water for the Alpine Country

Club and effluent allocation for the golf course. Motion was seconded by Councilor Fitzgerald. Motion unanimously carried.

10. Discuss and take action to approve a Resolution Authorizing the Submission of an Application to the Texas Water Development Board for Financial Assistance not to exceed \$ 1,200,000 for Wastewater System Improvements for the Economically Distressed Areas Program. (J. Garza, City Manager) – Motion was made by Councilor Fitzgerald by Resolution 2018-07-04 to approve a Resolution Authorizing the Submission of an Application to the Texas Water Development Board for Financial Assistance not to exceed \$1,200,000 for Wastewater System Improvements for the Economically Distressed Areas Program. Motion was seconded by Councilor Curry. Motion unanimously carried.
11. Discuss and take action to accept the Chart of Accounts for Fiscal Year 2018-2019. (J. Garza, City Manager) – Motion was made by Councilor Fitzgerald, by Resolution 2018-07-05 to accept the Chart of Accounts for Fiscal Year 2018-2019. Motion was seconded by Councilor Olivas. Motion unanimously carried.
12. Discuss and take action to approve a Resolution adopting Fiscal Policies for the City of Alpine. (J. Garza, City Manager) – Motion was made by Councilor Fitzgerald, by Resolution 2018-07-06 to approve a Resolution adopting Fiscal Policies for the City of Alpine. Motion was seconded by Councilor Curry. Motion was made by Councilor Fitzgerald to amend the Resolution adopting Fiscal Policies for the City of Alpine with the recommended changes. Motion was seconded by Councilor Olivas. Motion unanimously carried.
13. Councilmember Comments and Answers –
 - Councilor Stephens – Absent
 - Councilor Escovedo – No comment
 - Councilor Fitzgerald – No comment
 - Councilor Olivas – No comment
 - Councilor Curry – No comment
 - Mayor Ramos – No comment
14. Executive Session – Pursuant to Texas Government Code Section 551.071 (consultation with attorney), and Section 551.074 (personnel matters)

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development.)

15. Action after Executive Session – NONE

16. ADJOURNMENT

I certify that this notice was posted at 4:30 P.M. on July5, 2018, pursuant to Texas Open Meetings Act. (Texas Vernon's Annotated Civil statutes, section 551.043 Texas Government Code.) This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the city secretary's office at (432) 837-3301 or fax (432) 837-2044 for further information.

Andres "Andy" Ramos, Mayor

Attest:

Cynthia Salas, City Secretary

I, Cynthia Salas, City Secretary, do certify that this notice was posted at 4:30 P.M. on July 5, 2018, and remained so posted continuously for at least 72 hours proceeding the scheduled time of said meeting.

Cynthia Salas, City Secretary