

City of Alpine
Regular City Council Meeting
Tuesday, April 17, 2018
5:30 P.M.
Minutes

1. **Call to Order, Invocation and Pledge of allegiance to the flags.** – Mayor Ramos called the meeting to order. The meeting was held in the Council Chambers at 803 West Holland in the City of Alpine, Texas, Joshua Stueve gave the invocation. Mayor Ramos led the pledge of allegiance to the flags.

2. **Determination of quorum and proof of notice of the meeting.** – Councilor Curry, Councilor Olivas, Councilor Escovedo, Councilor Fitzgerald and Mayor Ramos were present. Councilor Stephens was absent and excused. City Secretary Cynthia Salas reported that the meeting notice had been posted at 1:00 P.M. on April 13, 2018. City Manager Jessica Garza, Megan Antrim, and Abel Hinojos were also present.

3. **Presentations, recognitions and proclamations.** – (A. Ramos, Mayor) –

A. J Horry – Public Utilities and Assistant City Manager

B. Maria Guadalupe Rodriguez – 17 years of Service – Police Department

C. Hector Ramirez – 35 years of Service – Streets Department

4. **Reports** –

City Mayor’s Report – (Andy Ramos, Mayor) –

A. Happy Birthday to the following employees:

- Valerie Kettani – Police Department
- Michael Maciaz – Wastewater Treatment Department
- Eddie Molinar – Streets Department
- Antonio Ybarra – Gas Department

City Manager Report – (Jessica Garza, City Manager) – NONE

City Staff Updates –

A. Quarterly Reports – Parks by J Horry.

5. Public Hearings –

A. Public Hearing to hear citizen’s views and comments concerning application request for a rezoning from R-1 to C-0 in order to allow space for a small, professional business office. Property identification/street address is 207 N. Harrison. Legal description is Hancock Addition, Block 4, lot 6 E 14 VRS of 7. Record owner is Toni Pate.

6. Consent Agenda – (Minutes, Financial Reports, Department written reports, board appointments etc.) – Notice to the public – The following item is of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote –

A. Approve minutes from City Council meeting on April 3, 2018. (Jessica Garza, City Manager)

Motion was made by Councilor Stephens, by Resolution 2018-04-04, to approve the consent agenda as written. Seconded by Councilor Olivas. Motion unanimously carried.

7. Information or Discussion Items –

- A. Quarterly Reports –West Texas Ambulance by Mark Scudder. – Correction report was given by Mike Scudder.
- B. Quarterly Reports – Chamber of Commerce by Aaron Rodriguez.
- C. Review and discuss the road repair and maintenance priority list for the spring/summer paving season. (R. Stephens, City Council)
- D. Discuss the current status of the Recycle center and the staffing levels. (R. Stephens, City Council)

Action items should be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to) 10 per meeting). (Citizens are allowed to comment – limited to 3 minutes – after being called upon by Mayor or Mayor Pro Tem. Citizens are required to state their name and the Ward in which they reside. Priority will be given to citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, own a business or property in the city limits of Alpine, will be allowed to speak if there is time available.) -

8. Discuss and take action on a Resolution of the City of Alpine Texas finding that AEP Texas Inc.’s (“AEP”)

application to amend its distribution cost recovery factors to increase distribution rates within the City should be denied; finding that the City's reasonable rate case expenses shall be reimbursed by AEP; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to AEP and legal counsel. (J. Garza, City Manager) – Motion was made by Councilor Fitzgerald, by Resolution 2018-04-05 to take action on a Resolution of the City of Alpine, Texas finding that AEP Texas Inc.'s ("AEP") application to amend its distribution cost recover factors to increase distribution rates within the City should be denied; finding that the City's reasonable rate case expenses shall be reimbursed by AEP finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to AEP and legal counsel. Seconded by Councilor Curry. Motion unanimously carried.

9. Discuss and take action on the recommendation from the Airport Advisory Board to decommission the Brewster County Non-Directional Radio Beacon ("NDRB") and to take action to work with the Williams Ranch to relinquish the NDRB's leased property back to the Williams Ranch as per the original lease obligations with the City. (R. Stephens, City Council) – Motion was made by Councilor Olivas, by Resolution 2018-04-06 to decommission the Brewster County Non-Directional Radio Beacon ("NDRB") and to take action to work with the Williams Ranch to relinquish the NDRB's leased property back to the Williams Ranch as per the original lease obligations with the City. Seconded by Councilor Fitzgerald. Motion unanimously carried.

10. Discuss and take action to approve the swimming pool schedule, fees, and reimbursement to life guards for certification. (R. Stephens, City Council) – Motion was made by Councilor Fitzgerald, by Resolution 2018-04-07 to approve the swimming pool schedule, fees, and reimbursement to life guards for certification. Seconded by Councilor Escovedo. Motion unanimously carried.

11. Discuss and take action to allocate the appropriate funds as the match portion of the TxDot grant for airport improvements. (R. Stephens, City Council) – Motion was made by Councilor Olivas, by Resolution 2018-04-08 to allocate the appropriate funds as the match portion of the TxDot grant for the airport improvements. Selection Option 2, Airport Reserve - \$84,989.35, Equity Transfer from General Fund - \$107,505.32, and Equity Transfer from the Gas Department - \$107,505.33. Seconded by Councilor Fitzgerald. Motion unanimously carried.

12. Discuss and take action to approve updated and new job descriptions (J. Garza, City Manager)

- A. Director of Public Utilities
- B. Lifeguard I, II, III
- C. Pool Manager
- D. Human Resources Coordinator

Motion was made by Councilor Fitzgerald, by Resolution 2018-04-09 to approve the updated and new

job descriptions for the Director of Public Utilities, Lifeguard I,II,III, Pool Manager, and Human Resources Coordinator. Seconded by Councilor Curry. Motion unanimously carried.

13. Discuss and take action to approve the donation of the 1982 Ford yellow ladder fire truck to the Marathon Volunteer Fire Department. (J. Garza, City Manager) – Motion was made by Councilor Olivas, by Resolution 2018-04-10 to approve the donation of the 1982 Ford yellow ladder fire truck to the Marathon Volunteer Fire Department. Seconded by Councilor Fitzgerald. Motion unanimously carried.

14. City Councilmember Comments and Answers – No discussion or action may take place.

Councilor Stephens – No Comments

Councilor Escovedo – No Comments

Councilor Fitzgerald – Absent

Councilor Olivas - No Comments

Councilor Curry – No Comments

Mayor Ramos – No Comments

15. Executive Session – Pursuant to Texas Government Code Section 551.071 (consultation with attorney), Section 551.072 (deliberations about real property), and Section 551.074 (personnel matters) - NONE

16. Action, if any, after Executive Session – NONE

17. ADJOURNMENT

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development.)

I certify that this notice was posted at 1:00 P.M on April 13, 2018, pursuant to Texas Open Meetings Act. (Texas Vernon’s Annotated Civil Statutes, section 551.043, Texas Government Code.) This facility is

Council Minutes: 04-17-2018

Approved: 05-01-2018

wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (432) 837-3301 or fax (432) 837-2044 for further information.

Andres "Andy" Ramos, Mayor

Attest:

Cynthia Salas, City Secretary

I, Cynthia Salas, City Secretary, do certify that this notice was posted at 1:00 P. M. on April 13, 2018, and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Cynthia Salas, City Secretary