

City of Alpine
Regular City Council Meeting
Tuesday, December 4, 2018
5:30 P.M.
Minutes

AGENDA

1. Call to Order, Invocation and Pledge of allegiance to the flags – Mayor Ramos called the meeting to order. The meeting was held in the Civic Center at 803 West Holland in the City of Alpine, Texas. Allen Christopherson gave the invocation. Mayor Ramos led the pledge of allegiance to the flags.
2. Determination of a quorum and proof of notice of the meeting – Councilor Curry, Councilor Olivas, Councilor Escovedo, Council Stephens and Mayor Ramos were present. Councilor Fitzgerald was absent and excused. City Secretary, Cynthia Salas reported that the agenda was posted at 1:00 P.M. on November 30, 2018. City Manager Jessica Garza, Megan Antrim, and Abel Hinojos were also present.
3. Presentations, recognitions and proclamations – (A. Ramos, Mayor) –

4. Reports –

City Mayor's Report – (A. Ramos, Mayor) –

City Manager Report – (Jessica Garza, City Manager)

City Staff Updates –

- A. Quarterly Report – Visitor Center by Ellen Melvin and Tourism Report by Director of Tourism Chris Ruggia.

5. Public Hearings – None

6. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.) –

(Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) –

- A. Approve minutes from City Council meeting on November 6, 2018. (J. Garza, City Manager)
- B. Approve updated job descriptions. (J. Garza, City Manager)
 - a. City Manager
 - b. Director of Finance/Assistant City Manager
 - c. Fire-Chief Marshall
 - d. Technician I, II, III

- C. Appoint Tom Kennedy to replace Carl Fleming as a member at large for the Planning and Zoning Commission. (R. Stephens, City Council)
- D. Discuss, consider, and take action to approve resolution 2018-12-01 for Stonegarden Grant to the Alpine Police Department in the amount of \$71,236.32 (J. Garza, City Manager)
- E. Discuss, consider, and take action to approve Resolution 2018-12-02 for the Local Border Security Program to the Alpine Police Department in the amount of \$10,500.00 (J. Garza, City Manager)

Motion was made by Councilor Stephens, by Resolution 2018-12-04, to approve the consent agenda. Motion was seconded by Councilor Olivas. Motion failed. Motion was made by Councilor Escovedo to remove item B from the consent agenda and approve items A,C,D,E. Motion was seconded by Councilor Curry. Motion unanimously carried.

7. Information or Discussion items –

- A. Quarterly Reports – Emergency Management Coordinator, Stephanie Elmore,
- B. Quarterly Reports – Alpine Public Library by Executive Director Don Wetterauer,
- C. Discuss the drafting language from the attorney for creating a business permit in Alpine for a number of reasons. (R. Stephens, City Council)
- D. Discuss the whether or not to implement angled parking on 6th Street. (L., Escovedo, R. Stephens, City Council)
- E. Discuss the 2019 Texas State legislative Session. (R. Stephens, City Council)

8. Action Items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to) 10 per meeting.) (Citizens are allowed to comment—limited to 3 minutes – after being called upon by Mayor or Mayor Pro Tem) Citizens are required to state their name and the Ward in which they reside. Priority will be given to citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, or own businesses or property in the City limits of Alpine, will be allowed to speak if there is time available.)

1. Discuss, consider, and take action regarding the mounting of descriptive plaques portraying the Alpine residents for which the municipal parks were named – Kokernot Park; Baines Park; and Juan Medina Park. (R. Olivas, City Council) – Motion was made by Councilor Olivas, by Resolution 2018-12-05 regarding the mounting of descriptive plaques portraying the Alpine residents for which the municipal parks were named – Kokernot Park; Baines Park; and Juan Medina Park. Councilor Olivas provided photos of the parks. Councilor Olivas gave some information on how the parks were named. Councilor Olivas will help to gather information in regards to the parks and work with the Parks & Recreation board to start the process of mounting a descriptive plaque for each park.
2. Discuss, consider, and take action to adopt Resolution 2018-12-03 designating a management service for application and project implementation of the 2019-2020 Community Development Funds administered by the Texas Department of Agriculture. (J. Garza, City Manager) – Motion was made by Councilor Stephens, by Resolution 2018-12-03 designating a management service for application and project implementation of the 2019-2020 Community Development Funds administered by the Texas Department of Agriculture. Motion was seconded by Councilor Escovedo. Motion unanimously carried.
3. Discuss, consider, and take action to adopt the City of Alpine Employee Handbook. (J. Garza, City Manager) – Motion was made by Councilor Stephens, by Resolution 2018-12-06

to adopt the City of Alpine Employee Handbook. Motion was seconded by Councilor Curry. Motion unanimously carried.

4. Discuss, consider, and take action to allocate funds from the general fund of \$35,000.00 to cover additional expenses for the TxDot project at the airport. (R. Stephens, City Council) – Motion was made by Councilor Stephens, by Resolution 2018-12-07 to allocate funds from the general fund of up to \$35,000.00 to cover additional expenses for the TxDot project at the airport in order to maximize fuel sales for the City of Alpine. Motion was seconded by Councilor Escovedo. Motion unanimously carried.
5. Discuss, consider, and take action of Ordinance No. 2018-10-02 Repealing Ordinance No. 2017-05-03, which designated to include only right-turn at the East and West intersections of Sul Ross Avenue and North 5th Street. (R. Stephens, City Council) – Motion was made by Councilor Stephens, by Resolution 2018-12-08 to take action of Ordinance No. 2018-10-02 Repealing Ordinance 2017-05-03, which designated to include only right-hand turn at the East and West intersections of Sul Ross Avenue and North 5th Street. Motion was seconded by Councilor Curry. Motion unanimously carried.
6. Discuss, consider, and take action of Ordinance 2018-10-04 Repealing Ordinance 2008-09-07, which designated to place traffic control signs and designating an area in front of Digital Studios a loading and unloading zone. (R. Stephens, City Council) – Motion was made by Councilor Stephens, by Resolution 2018-12-09 to take action of Ordinance 2018-10-04 Repealing Ordinance No. 2008-09-07, which designated to place traffic control signs and designating an area in front of Digital Studios a loading and unloading zone. Motion was seconded by Councilor Escovedo. Motion unanimously carried.
7. Discuss, consider, and take action of Ordinance 2018-10-03 Repealing Ordinance 2016-04-01, establishing no parking zones as follows: 1) No Parking with the exception of a 20 minute loading zone for the remainder of the area fronting Printco on the East side of South 5th Street. (L. Escovedo, City Council) – Motion was made by Councilor Escovedo, by Resolution 2018-12-10 Repealing Ordinance 2016-04-01, establishing no parking zone as follows: 1) No Parking with the exception of a 20 minute loading zone for the remainder of the area fronting Printco on the East side of South 5th Street. Motion was seconded by Councilor Curry. Motion unanimously carried.
8. B. Approve updated job descriptions. (J. Garza, City Manager)
 - e. City Manager
 - f. Director of Finance/Assistant City Manager
 - g. Fire-Chief Marshall
 - h. Technician I, II, III

Motion was made by Councilor Escovedo, by Resolution 2018-12-11 to approve updated job descriptions. Motion was seconded by Councilor Olivas. Motion unanimously carried.

9. Councilmember Comments and Answers – No discussion or action may take place.

Councilor Stephens – No comment

Councilor Escovedo – No comment

Councilor Fitzgerald – Absent

Councilor Olivas – No comment

Councilor Curry – No comment

Mayor Ramos – No comment

10. Executive Session – Pursuant to Texas Government Code 551.071- Consultation with Attorney on a matter in which the attorney’s duty to the governmental body under the Texas Disciplinary Rules of Profession conduct conflicts with this chapter.

A. Discuss the status of water quality and compliance with TCEQ requirements and commitments. (L. Escovedo, City Council)

Motion was made by Councilor Stephens, by Resolution 2018-12-12 to go into executive Session. Motion was seconded by Councilor Escovedo. Motion unanimously carried. (7:15 pm)

11. Action after Executive Session –

A. Take action, if any, regarding the status of water quality and compliance with TCEQ requirements and commitments. (L. Escovedo, City Council)

Motion was made by Councilor (_____), by Resolution 2018-12-13 to come back into session. Motion was seconded by Councilor (______). (0:00pm)

12. Adjournment – There being no further action. Meeting was adjourned

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development).

I certify that this notice was posted at 1:00 P.M. on November 30, 2018, pursuant to Texas Open Meetings Act. (Texas Vernon’s Annotated Civil statutes, section 551.043 Texas Government Code.) This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the city secretary’s office at (432) 837-3301 or fax (432) 837-2044 for further information.

Andres “Andy” Ramos, Mayor

Attest:

Cynthia Salas, City Secretary

I, Cynthia Salas, City Secretary, do certify that this notice was posted at 1:00 P.M. on November 30, 2018, and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Cynthia Salas, City Secretary