

City of Alpine
Regular City Council Meeting
Tuesday, June 4, 2019
5:30 P.M.
Minutes

1. Call to Order, Invocation and Pledge of allegiance to the flags – Mayor Ramos called the meeting to order. The meeting was held in the Council Chambers at 803 West Holland in the City of Alpine, Texas. Dr. Nancy Antrim gave the invocation. Mayor Ramos led the pledge of allegiance to the flags.
2. Determination of a quorum and proof of notice of the meeting – Councilor Curry, Councilor Olivas, Councilor Betty Fitzgerald, Councilor Escovedo, and Councilor Stephens and Mayor Ramos were present. City Secretary, Cynthia Salas reported that the agenda was posted at 2:00 P.M. on May 31, 2019. City Manager, Jessica Garza, Megan Antrim, Abel Hinojos were also present.
3. Presentations, recognitions and proclamations – (A. Ramos, Mayor) –
 - A. Moment of Silence in remembrance of Councilmember Jim “Fitz” Fitzgerald.
 - B. Happy June Birthdays
 - Felipe Fierro Jr.
 - Oscar Rodriguez
 - Lorina Ybarra
 - Blake Edwards
 - Charles Michaelis
 - Ricardo Olivas
 - Kervin Mott
 - C. Achievement Presentation to Alonzo Baeza and Adrian Fierro for completing the Certificate for Pool & Spa Operator.
4. Reports –
 - City Mayor’s Report – (A. Ramos, Mayor) - None
 - City Manager Report – None
 - City Staff Updates – None
5. Public Hearing - None
6. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.) –

(Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) –

1. Approval of minutes from City Council meeting on May 21, 2019. (J. Garza, City Manager)

Motion was made by Councilor Stephens, by Resolution 2019-06-07 to approve the consent agenda as written. Motion was seconded by Curry. Motion unanimously carried.

Council minutes: 06-04-2019
Approved: 06-18-2019

7. Information or Discussion items –

- A. City Manager provide an update to the water issues over the Memorial Day weekend and the status of the city pool maintenance. (R. Stephens, City Council)
- B. City Manager be prepared to brief the City Council on the following items at the June 18 City Council Meeting:
 - 1) Plan for replacing the Human Resources position and ensuring that city employee personnel records are safeguarded.
 - 2) Compliance to the requirements to provide additional information to the auditors resulting from the FY 2018/2019 financial audit.
 - 3) The list of City contracts that will expire with the next 18 months that require approval by City Council.
 - 4) A review of the organization chart and the plan for filling vacancies including Public Works and Public Utilities Director positions.
 - 5) Contact status for the PHSC water and wastewater contract approved by Council in February 2019, along with the schedule of milestones for the scope of work. (R. Stephens, City Council)
- C. Discuss requests for placement of new stop or yield signs at the following locations;
 - 1) Stop sign on E. Ave B at Bird Street.
 - 2) Stop sign on W. Brown and 9th Street.
 - 3) Yield sign at Nations and 3rd Street. (R. Stephens, City Council)
- D. Discuss 2017/2018 employee evaluations and merit raise procedures and process. Provide number of upcoming evaluations, past due evaluations, and reasons for any delayed approvals. (L. Escovedo, City Council)

8. Action Items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to) 10 per meeting.) (Citizens are allowed to comment—limited to 3 minutes – after being called upon by Mayor or Mayor Pro Tem) Citizens are required to state their name and the Ward in which they reside. Priority will be given to citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, or own businesses or property in the City limits of Alpine, will be allowed to speak if there is time available.) –

- 1. Discuss, consider, and take action on Resolution 2019-06-05 to add and recognize Brewster County Sheriff's Office as a Primary Public Safety Answering Point. (J. Garza, City Manager) – Motion was made by Councilor Stephens, by Resolution 2019-06-05 to approve Resolution 2019-06-05 to add and recognize Brewster County Sheriff's Office as a Primary Public Safety Answering Point. Motion was seconded by Councilor Olivas. Motion unanimously carried.
- 2. Discuss, consider, and take action on Resolution 2019-06-06 regarding the publication of a City of Alpine newsletter. (R. Olivas, City Council) – Motion was made by Councilor Olivas, by Resolution 2019-06-06 to approve Resolution 2019-06-06 regarding the publication of a City of Alpine newsletter. Motion was seconded by Councilor Escovedo. Motion was made by Councilor Stephens to amend the Resolution by striking #2 and #3 from the actions. Motion was seconded by Councilor Curry. Motion unanimously carried.
- 3. Discuss, consider, and take action to appoint a liaison between the City of Alpine and Brewster County. (R. Stephens, City Council) – Motion was made by Councilor Stephens, by Resolution 2019-06-08 to appoint Councilor Olivas as liaison between

the City of Alpine and Brewster County. Motion was seconded by Councilor Curry. Motion unanimously carried.

4. Discuss, consider, and take action on Ordinance 2019-05-02, an Ordinance of the City of Alpine, Texas, amending Chapter 14, Section 14-8, Fuel Fee of the Code of Ordinances, of Alpine Texas, to increase the fuel flow fee that the City charges for Jet A fuel. (R. Stephens, City Council) – Motion was made by Councilor Stephens, by Resolution 2019-06-09 to adopt Ordinance 2019-05-02, an Ordinance of the City of Alpine, Texas, amending Chapter 14, Section 14-8, Fuel Fee of the Code of Ordinances, of Alpine, Texas, to increase the fuel flow fee that the City Charges for jet A fuel. Motion was seconded by Councilor Escovedo. Motion unanimously carried.
5. Discuss, consider, and take action on Resolution 2019-06-01 from the City of Alpine, Texas to enter into a one year agreement with WTG from June 5, 2019 to May 30, 2020 for the purchase of natural gas at a price of \$3.50 and that the City Manager be directed to take the action that was given in May 2018 to investigate the options and cost for having in place competitive natural gas procurement options and deliver those options to City Council no later than October 15, 2019. (R. Stephens, City Council) – Motion was made by Councilor Stephens, by Resolution 2019-06-01 for the City of Alpine, Texas to enter into a one year agreement with WTG for June 5, 2019 to May 30, 2020 for the purchase of natural gas at a price of \$3.50 and that the City Manager be directed to take the action that was given in May 2018 to investigate the options and cost of having in place competitive natural gas procurement options and deliver those options to City Council No later than October 15, 2019. Motion was seconded by Councilor Escovedo. Motion unanimously carried.
6. Discuss, consider, and take action on Resolution 2019-06-02 for the City of Alpine, Texas to enter into an agreement with the Big Bend Parks and Recreation for Kids non-profit organization to accept and install equipment at City of Alpine parks that the Big Bend Parks and Recreation for Kids donates to the City. (R. Stephens, City Council) – Motion was made by Councilor Stephens, by Resolution 2019-06-02 to approve Resolution 2019-06-02 for the City of Alpine, Texas to enter into an agreement with the Big Bend Parks and Recreation for Kids non-profit organization to accept and install equipment at City of Alpine parks that the Big Bend Parks and Recreation for kids donates to the City. Councilor Stephens amended his motion to require that the Big Bend Parks and Recreation for kids when they donate property to the City 1) to provide purchase price value so City can properly include it as an asset. 2) that Big Bend Parks and Recreation for Kids include manuals and warranty information. Motion was seconded by Councilor Betty Fitzgerald. Motion unanimously carried.
7. Discuss, consider, and take action on Resolution 2019-06-03 for the City of Alpine, Texas to initiate action to disannex the contiguous properties on Old Marathon Road with addresses of 2403, 2405, 2407, 2411, 2501, 2503, 2505, and 2525 Old Marathon Road and 2304 E. Hwy 90, Alpine, Texas for failure to deliver services afforded to the residents of Alpine. (R. Stephens, City Council) – Motion was made by Councilor Stephens, by Resolution 2019-06-03 to approve Resolution 2019-06-03 for the City of Alpine, Texas to initiate action to disannex the contiguous properties on Old Marathon Road with addresses of 2403, 2405, 2407, 2411, 2501, 2503, and 2525 Old Marathon Road and 2304 E. Hwy 90, Alpine, Texas for failure to deliver services afforded to the residents of Alpine. Motion was made by Councilor Curry. Motion unanimously carried.
8. Discuss, consider, and take action on Resolution 2019-06-04 for the City of Alpine, Texas to immediate implement a policy that allows City employees to submit their vacation requests up to six months in advance of planned vacations. (R. Stephens, City Council) – Motion was made by Councilor Stephens, by Resolution 2019-06-04 for the City of Alpine, Texas to immediate implement a policy that allows City

employees to submit their vacation requests up to six months in advance of planned vacations. Motion was seconded by Councilor Escovedo. Motion unanimously carried.

9. Councilmember Comments and Answers – No discussion or action may take place. – Individual Council member comments are available by request.

Councilor Stephens – No comment

Councilor Escovedo – No comment

Councilor Betty Fitzgerald – No comment

Councilor Olivas – No comment

Councilor Curry – No comment

Mayor Ramos – No comment

10. Executive Session – Pursuant to Texas Government Code 551.071 Consultation with Attorney on a matter for which it is the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct conflict with this Chapter and requires discussion of the item in closed session), and 551.071(consultation with attorney regarding potential or contemplated claims against the City) Pursuant to Texas Government Code 551.074 – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

Motion was made by Councilor Stephens, by Resolution 2019-06-10 to go into executive session. Motion was seconded by Councilor Curry. Motion by Councilor Stephens to move item “C” to the beginning of Executive session. Motion unanimously carried. (7:24pm)

- A. Deliberate and discuss the performance improvement plan presented to the City Manager on May 21st and update to reflect the pen and inch changes of May 21. (R. Stephens, City Council)
- B. Deliberate with the City Attorney regarding actions that the City Council should take relative to review of employee personnel matters. (R. Stephens, City Council)
- C. Deliberate with the City Attorney on employee benefit matters. (R. Stephens, City Council)
- D. Deliberate and discuss with the City Attorney on interpretation of terms of the contract between the City of Alpine and the Family Crisis Center. (L. Escovedo, City Council)

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Section 551.071 (consultation with attorney), 551.074 (personnel matters)

11. Action – Executive Session –

Motion was made by Councilor Stephens, by Resolution 2019-06-11 to end executive session. Motion was made by seconded by Councilor Escovedo. Motion unanimously carried. (7:56 pm)

Motion was made by Councilor Stephens, by Resolution 2019-06-12 to go back into open session. Motion was seconded by Councilor Olivas. Motion unanimously carried. (7:57pm)

- A. Discuss, consider, and take appropriate actions relative to the Performance Improvement Plan for the City Manager (R. Stephens, City Council) – Motion was made by Councilor Stephens, by Resolution 2019-06-13 that Council has completed the Performance Improvement Plan for the City Manager. The Mayor will present to the City Man. Motion was seconded by Councilor Curry. Motion unanimously carried.

Council minutes: 06-04-2019

Approved: 06-18-2019

- B. Discuss, consider, and take appropriate actions regarding actions that City Council should take relative to review of employee personnel matters. (R. Stephens, City Council) – Motion was made by Councilor Stephens, by Resolution 2019-06-14 to take no action regarding the review of employee personnel matters at this time. Motion was seconded by Councilor Curry. Motion was unanimously carried.
- C. Discuss, consider, and take appropriate actions regarding health benefits for City employees for the upcoming year. (R. Stephens, City Council) – Motion was made by Councilor Stephens, by Resolution 2019-06-15 to take no action regarding health benefits for City employees at this time. Motion was seconded by Councilor Betty Fitzgerald. Motion was unanimously carried.
- D. Discuss, consider, and take appropriate actions regarding the contract between the City of Alpine and the Family Crisis Center. (R. Stephens, City Council) – Motion was made by Councilor Stephens, by Resolution 2019-06-16 to take no action regarding the contract between the City of Alpine and the Family Crisis Center. Motion was seconded by Councilor Curry. Motion was unanimously carried.

I certify that this notice was posted at 2:00 P.M. on May 30, 2019, pursuant to Texas Open Meetings Act. (Texas Vernon's Annotated Civil statutes, section 551.043 Texas Government Code.) This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the city secretary's office at (432) 837-3301 or fax (432) 837-2044 for further information.

Andres "Andy" Ramos, Mayor

Attest:

Cynthia Salas, City Secretary

I, Cynthia Salas, City Secretary, do certify that this notice was posted at 2:00 P.M. on May 30, 2019, and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Cynthia Salas, City Secretary