

City of Alpine
Regular City Council Meeting
Tuesday, May 21, 2019
5:30 P.M.
Minutes

1. Call to Order, Invocation and Pledge of allegiance to the flags – Mayor Ramos called the meeting to order. The meeting was held in the Council Chambers at 803 West Holland in the City of Alpine, Texas. Jo Beth McLeod gave the invocation. Mayor Ramos led the pledge of allegiance to the flags.

2. Determination of a quorum and proof of notice of the meeting – Councilor Curry, Councilor Olivas, Councilor Betty Fitzgerald, Councilor Escovedo, and Councilor Stephens and Mayor Ramos were present. City Secretary, Cynthia Salas reported that the agenda was posted at 2:00 P.M. on May 17, 2019. City Manager, Jessica Garza, Megan Antrim, Abel Hinojos were also present.

3. Presentations, recognitions and proclamations – (A. Ramos, Mayor) –
 - A. Presentation of Certificate of Appreciation to Councilman Jim Fitzgerald for his eight years of service in office.

4. Reports –
City Mayor’s Report – (A. Ramos, Mayor) –
 1. Update on US 67 Bus Tour #3City Manager Report – None
City Staff Updates –

5. Public Hearings –
 - A. Public Hearing to obtain citizens views and comments on Ordinance 2019-05-02 an Ordinance of the City of Alpine, Texas, amending Chapter 14, Section 14-8 “Fuel Fees” of the Code of Ordinances, City of Alpine, Texas, to increase the fuel flow that the City charges for Jet A fuel that it provides to customers.

6. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.) –

(Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) –

 1. Approval of minutes from City Council meeting on May 7, 2019. (J. Garza, City Manager)

Motion was made by Councilor Stephens, by Resolution 2019-05-16 to approve the consent agenda as written. Motion was seconded by Councilor Escovedo. Motion unanimously carried.

7. Information or Discussion items –

- A. Quarterly Report – Alpine Downtown Association by President Jim Street.
- B. Update on Master Park Plan by Vicky Carrasco, Kleinman Consultant.
- C. City Manager provide the schedule for opening of the City pool, the hours of operation, number of life guards required for full operating hours and number of lifeguards hired. (R. Stephens, City Council)
- D. City Manager provide a written plan including specific dates for improving and maintaining Alpine City streets using FY 2018/2019 budget funding that taking into account KSA road study and the Water/Wastewater study and the lead times necessary for procurement of material, lead times for issuance of a request for proposal and response times that proposed plan and the typical weather pattern in Alpine. Specific dates are not to include but are not limited to:
 - 1) The scheduled dates for accomplishment of the tasks for the contact approved by Council with Park Hill Smith and Cooper in the February, but not yet signed, for survey of the underground water and waste water lines under the city street. (R. Stephens, City Council)
 - 2) The schedule dates for accomplishment of the tasks for the contract approved by Council April 2nd for KSA to conduct survey of the city roads. (R. Stephens, City Council)
 - 3) Based on scheduled dated above, the plan of action, with specific dates for remediating roads in Alpine. (R. Stephens, City Council)
- E. City Manager provide City Council with the status of employee staffing against the approved organizational chart, to include the plan for a number of key positions that have not been filled, including the Public Works and Public Utilities Director position. Provide the number of full-time city employees, the number of employees who have left employment of the City (for any reason) since October 1, 2018 through April 30, 2019. (R. Stephens, City Council)
- F. City Manager provide an update on the City fee schedule and plan that includes review of the fee schedule, the date for first reading on the City Ordinance, and proposed date for public hearing. (R. Stephens, City Council)
- G. City Manager provide an update on the status of the existing contract with WTG to provide natural gas to the City and strategy going forward for when that contract expires. Include details on various cost options to ensure the City of Alpine is able to deliver natural gas to customers. (R. Stephens, City Council)
- H. City Manager provide City Council a copy of the information presented at the HOT funding meeting on May 16 and provide a summary of the key discussion. (R. Stephens, City Council)
- I. City Manager provide a copy of and review the hiring process with the City Council that begins with the creation of the position requisition through final selection and hiring. Include in the process the points at which drug screen and background checks are completed. (L. Escovedo, City Council)

8. Action Items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to) 10 per meeting.) (Citizens are allowed to comment–limited to 3 minutes – after being called upon by Mayor or Mayor Pro Tem) Citizens are required to state their name and the Ward in which they reside. Priority will be given to

citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, or own businesses or property in the City limits of Alpine, will be allowed to speak if there is time available.) –

1. Discuss, consider, and take action to approve and accept the bid for Parcel 10183 in the amount of \$15,000.00. (J. Garza, City Manager) – Motion was made by Councilor Stephens, by Resolution 2019-05-17 to approve and accept the bid for Parcel 10183 in the amount of \$15,000.00. Motion was seconded by Councilor Olivas. Motion was unanimously carried.
2. Discuss, consider, and take action to approve a request from Alpine Independent School District for a curb cut for the Alpine Elementary School pick up drive. (J. Garza, City Manager) – Motion was made by Councilor Stephens, by Resolution 2019-05-18 to approve a request from Alpine Independent School District for a curb cut for the Alpine Elementary School pick up drive. Motion was seconded by Councilor Escovedo. Motion unanimously carried.
3. Discuss, consider, and take action to accept a grant award for the FY 2019 Alpine Multi-Agency Task Force Initiative in the amount of \$212,310.00 (J. Garza, City Manager) – Motion was made by Councilor Stephens, by Resolution 2019-05-19 to accept a grant award for the FY 2019 Alpine Multi-Agency Task Force Initiative in the amount of \$212,310.00. Motion was seconded by Councilor Olivas. Motion unanimously carried.
4. Discuss, consider, and take action to approve the swimming pool schedule, fee, and reimbursement to life guards for certifications. (J. Garza, City Manager) – Motion was made by Councilor Stephens, by Resolution 2019-05-20 to approve the swimming pool schedule, fee, and reimbursement to life guards for certifications as shown with one amendment that the pool season changes from May 25 to September 2 to start June 1 to September 2 to ensure there is a safe aquatic environment. Motion was seconded by Councilor Curry. Motion unanimously carried.

9. Councilmember Comments and Answers – No discussion or action may take place. – Individual Council member comments are available by request.

Councilor Stephens – No comment

Councilor Escovedo – No comment

Councilor Fitzgerald – No comment

Councilor Olivas – No comment

Councilor Curry – No comment

Mayor Ramos – No comment

10. Executive Session – Pursuant to Texas Government Code 551.071 Consultation with Attorney on a matter for which it is the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct conflict with this Chapter and requires discussion of the item in closed session), and 551.071(consultation with attorney regarding potential or contemplated claims against the City) Pursuant to Texas Government Code 551.074 – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

Motion was made by Councilor Stephens, by Resolution 2019-05-21 to go into executive session. Motion was seconded by Councilor Escovedo. Motion unanimously carried. (7:16pm)

A. Deliberate and discuss the performance improvement plan for the City Manager. (R.

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Approved: 06-04-2019

- Stephens, City Council)
- B. Deliberate with the City Attorney regarding actions that the City Council should take relative to review of employee personnel matters. (R. Stephens, City Council)
 - C. Consultation with City Attorney concerning health benefits for City employees for the upcoming year. (R. Stephens, City Council)
 - D. Discuss the contract between the City of Alpine and the Family Crisis Center. (L. Escovedo, City Council)

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Section 551.071 (consultation with attorney), 551.074 (personnel matters)

11. Action – Executive Session –

Motion was made by Councilor Stephens, by Resolution 2019-05-22 to end executive session. Motion was made by seconded by Councilor Escovedo. Motion unanimously carried. (8:55 pm)

Motion was made by Councilor Stephens, by Resolution 2019-05-23 that City Council extend its meeting beyond the 9:00pm time-limited set by Ordinance. Motion was seconded by Councilor Curry. Motion unanimously carried. (8:56pm)

Motion was made by Councilor Stephens, by Resolution 2019-05-24 to go back into open session. Motion was seconded by Councilor Curry. Motion unanimously carried. (8:57pm)

- A. Discuss, consider, and take appropriate actions relative to the Performance Improvement Plan (R. Stephens, City Council) – Motion was made by Councilor Stephens, by Resolution 2019-05-24 to take appropriate action relative to presenting the Performance Improvement Plan to the City Manager. Motion was seconded by Councilor Escovedo. Motion unanimously carried.
- B. Discuss, consider, and take appropriate actions regarding actions that City Council should take relative to review of employee personnel matters. (R. Stephens, City Council) – Motion was made by Councilor Stephens, by Resolution 2019-05-25 to take no action regarding the review of employee personnel matters at this time. Motion was seconded by Councilor Curry. Motion was unanimously carried.
- C. Discuss, consider, and take appropriate actions regarding health benefits for City employees for the upcoming year. (R. Stephens, City Council) – Motion was made by Councilor Stephens, by Resolution 2019-05-26 to take no action regarding health benefits for City employees at this time. Motion was seconded by Councilor Betty Fitzgerald. Motion was unanimously carried.
- D. Discuss, consider, and take appropriate actions regarding the contract between the City of Alpine and the Family Crisis Center. (R. Stephens, City Council) – Motion was made by Councilor Stephens, by Resolution 2019-05-27 to take no action regarding the contract between the City of Alpine and the Family Crisis Center. Motion was seconded by Councilor Curry. Motion was unanimously carried.

I certify that this notice was posted at 2:00 P.M. on May 17, 2019, pursuant to Texas Open Meetings Act. (Texas Vernon's Annotated Civil statutes, section 551.043 Texas Government Code.) This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the city secretary's office at (432) 837-3301 or fax (432) 837-2044 for further information.

Andres "Andy" Ramos, Mayor

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Approved: 06-04-2019

Attest:

Cynthia Salas, City Secretary

I, Cynthia Salas, City Secretary, do certify that this notice was posted at 2:00 P.M. on May 17, 2019, and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Cynthia Salas, City Secretary