

City of Alpine

**Regular City Council Meeting
Tuesday, October 16, 2018, 5:30 P.M.**

Notice is hereby given that the City Council of the City of Alpine, Texas will hold a Regular Meeting at 5:30 P.M. on Tuesday, October 16, 2018 in the Council Chambers, at 803 West Holland, in the City of Alpine, Texas for the purpose of considering the attached agenda. This notice is posted pursuant to the Texas Open Meetings Act. (Section 551.043, Texas Government Code).

PUBLIC NOTICE – THE USE OF CELLULAR PHONES ARE PROHIBITED IN THE CITY COUNCIL CHAMBERS DURING MEETINGS OF THE CITY COUNCIL.

Members of the audience will be provided an opportunity to address the Council during Public Hearings and during Action items. Please speak into the microphone located at the podium and state your name and address. If you have a petition or other information pertaining to your subject, please present it to the City Secretary. **State law generally prohibits the Council from discussing or taking any action on any issue not included on the agenda**, but, if appropriate, the Council may schedule the topic for future discussion or refer the matter to staff. **NO PERSONAL ATTACKS ON COUNCIL MEMBERS OR CITY STAFF WILL BE ALLOWED.** The Mayor and/or City Council Members may call a Point of Order to stop Personal Attacks. If an individual continues to personally attack an elected official or staff member in a meeting, they may be barred.

Agenda

- 1. Call to Order, Invocation, and Pledge of Allegiance.**
- 2. Determination of a Quorum and Proof of Notice of City Council Meeting.**
- 3. Presentations, Recognitions and Proclamations – (A. Ramos, Mayor)**
- 4. Reports -**
 - City Mayor's Report – (A. Ramos, Mayor) – None**
 - City Manager Report – (Jessica Garza, City Manager) –**
 - A. Update on Staffing and Personnel Matters.**
 - B. Update on other projects.**
 - City Staff Updates –**
 - A. Public Utilities by Director Chris Wright**

5. Public Hearings --

- A. Public Hearing to obtain citizen's view and comments of Ordinance No. 2018-09-02 Repealing Ordinance 2017-05-03, which designated to install a no parking sign to block parking 70 feet on the East side, South of Sul Ross Avenue and North 5th street; and to include only right hand turn at the East and West intersections of Sul Ross Avenue and North 5th Street.**
- B. Public Hearing to obtain citizen's view and comments of Ordinance No. 2018-09-03 Repealing Ordinance 2016-04-01, establishing no parking zones as follows: 1) No parking for the first 25 feet, South of the railroad tracks on the East side of South 5th Street. 2) No Parking with the exception of a 20 minute loading zone for the remainder of the area fronting Printco on the East side of South 5th Street. 3) No parking on the West side of South 5th Street from the intersection of 5th and Murphy South to the alley.**
- C. Public Hearing to obtain citizen's view and comments of Ordinance No. 2018-09-04 Repealing Ordinance 2008-09-07, which designated to place traffic controls signs and designating an area in front of Digital Studios a loading and unloading zone.**
- D. Public Hearing to obtain citizen's view and comments of Ordinance No. 2018-09-05 Repealing Ordinance 2010-04-01, which designated no parking on the East side of 6th Street on the 100 block of North 6th Street and designating a loading and unloading zone.**
- E. Public Hearing to obtain citizen's view and comments concerning an application for re-plat for Keith and Katherine Nixon. Property Identification/Street address is 503 and 505 John West Road, Alpine, Texas 79830. Legal description is Carpenter Addition, Block 13, Lot (s) 8, 9. Property Owner is Keith and Katherine Nixon.**

6. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.)

- A. Approval of minutes from City Council meeting on Special 18, 2018. (J. Garza, City Manager)**
- B. Approval of minutes from City Council meeting on October 2, 2018. (J. Garza, City Manager)**
- C. Take action to approve the Engagement Agreement for Audit Services with Gibson, Ruddock, Patterson, LLC. for the Fiscal Year end September 30, 3018 (J. Garza, City Manager)**

D. Approval of Dennis Foley to represent Ward 5 on the Planning and Zoning. (R. Stephens, City Council)

E . Take action to approve updated job descriptions:

- a. Finance Clerk I, II, III**
- b. Foreman**
- c. Manager**
- d. Public Works Director**
- e. Municipal Court Clerk**
- f. Records Clerk**
- g. Executive Administrative Assistant**
- h. Administrative Assistant I, II**
- i. City Secretary**

7. Information or Discussion items –

- A. Quarterly Report - First Flight by Chief Clinical Officer, Red Gerhart, RN**
- B. Airport Report – End of the year report by Kyp Angel.**
- C. At a top level discuss the process that the City of Alpine uses to ensure that Hotel Occupancy Taxes are collected by the City from hotels and Airbnb's. (R. Stephens, City Council)**
- D. Discuss the process for approval of Ordinances, ie number of public hearings and reading of the ordinance before any ordinance goes into effect.**

Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to 10 per meeting.) (Citizens are allowed to comment – limited to 3 minutes – after being called upon by Mayor or Mayor Pro Tem. Citizens are required to state their name and the Ward in which they reside. Priority will be given to citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, or own businesses or property in the City limits of Alpine, will be allowed to speak if there is time available.) –

- 8. Discuss, consider, and take action on the First Reading of Ordinance No 2018-10-01 Removing the “RIGHT TURN ONLY” traffic direction and signage at the intersection of Sul Ross Avenue and 5ⁿ Street; and directing that the placement or removal of necessary signs for the change be performed as provided in the Texas Transportation Code. (Jessica Garza, City Manager)**
- 9. Discuss, consider, and take action to approve the increase in hanger lease rentals of \$0.01 per square foot for ground lease rates at the Alpine Casparis Municipal Airport. (J. Garza, City Manager, R. Stephens, City Council)**

10. Discuss, consider, and take action to award service contract for Master Park Plan. (J. Garza, City Manager)
11. Discuss, consider, and take action to award service contract for the City's Wastewater Treatment Facilities. (J. Garza, City Manager)
12. Discuss, consider, and take action to approve the first and final reading an application for re-plat for Keith and Katherine Nixon. Property Identification/Street address is 503 and 505 John West Road, Alpine, Texas 79830. Legal description is Carpenter Addition, Block 13, Lot (s) 8, 9. Property Owner is Keith and Katherine Nixon. (J. Garza, City Manager)
13. Discuss, consider, and take action to adopt a Social Media Policy for the City of Alpine. (J. Garza, City Manager)
14. Discuss and consider approving the City of Alpine and Brewster County Interlocal Agreement regarding cost sharing of operations and maintenance for the Hal Flanders Recycling Center. (J. Garza, City Manager)
15. Review the hotels and the Airbnb's that are delinquent on payment of hotel occupancy taxes and discuss actions to be taken to ensure payments are made. (R. Stephens, City Council)
16. City Councilmember Comments and Answers – No discussion or action may take place.
17. Executive Session – Pursuant to Texas Government Code – NONE

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.074 (personnel matters).

18. Action after Executive Session - NONE

19. ADJOURNMENT

I certify that this notice was posted at 1:45 P. M. on October 12, 2018. Pursuant to Texas Open Meetings Act (Texas Government Code Section 51.043). This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (432)837-3301 or email city.secretary@ci.alpine.tx.us for further information.


Megan Antrim, Director of Finance
City of Alpine