

**City of Alpine**  
**Regular City Council Meeting**  
**Tuesday, September 4, 2018**  
**5:30 P.M.**  
**Minutes**

1. **Call to Order, Invocation and Pledge of allegiance to the flags** – Mayor Andy Ramos called the meeting to order. The meeting was held in the Council Chambers at 803 West Holland in the City of Alpine, Texas. Joshua Stueve gave the invocation. Mayor Ramos led the pledge of allegiance to the flags.
  
2. **Determination of a quorum and proof of notice of the meeting** – Councilor Curry, Councilor Olivas, Councilor Escovedo, Councilor Fitzgerald, Councilor Stephens, and Mayor Ramos were present. City Secretary, Cynthia Salas reported that the meeting had been posted at 5:00 P.M. on August 30, 2018. City Manager Jessica Garza, Megan Antrim, and Abel Hinojos were also present.
  
3. **Presentations, recognitions and proclamations** – (A. Ramos, Mayor) –
  - A. Happy September Birthday to the following employees.
    - Joe Rivera
    - Trent DeWaters Jr.
    - Ismael Hernandez
    - Alexandra Lopez
    - Ruben Hernandez Jr.
    - Lee Roy Dutchover
    - Logan Calderon
    - Jennifer Stewart
  - B. Proclamation for National Night Out 2018
  
4. **Reports** –
  - City Mayor’s Report** – (A. Ramos, Mayor) – NONE
  - City Manager Report** – (Jessica Garza, City Manager) – NONE
  - City Staff Updates** –
    - A. Monthly Report – Public Utilities Director Chris Wright
  
5. **Public Hearings** –
  - A. Public Hearing to obtain citizen’s views and comments on Ordinance 2018-08-02 Repealing Ordinance 2010-07-02, which designated a one-way street on 6<sup>th</sup> street between Ave. E. and Holland Ave. with traffic flowing North and South; and providing the necessary signs for the designation as a two-way street as provided in the Texas Transportation Code.
  - B. Public Hearing to obtain citizen’s views and comments on a small animal permit request. This application is a request by Shera Welch for a permit for a temporary bottle fed baby calf, to be located at 504 N. 17<sup>th</sup> in Alpine, Texas.

- C. **Public Hearing to obtain citizen's view and comments concerning the request for the annexation of property 5.17 acre tract of land out of Section 102 in Block 9, G.H. & S.A. RY CO Survey being out of a 10.16 acre tract of land described in Book 210 at Page 472 and being all of a 1.0 acre tract of land described in Book 324 at Page 164 both recorded among the Official Public Records of Brewster County, Texas by the City of Alpine. The property would be zoned as R-2 (multi-family district) or R-3 (apartment district) depending on the platting of the property for a single story multi-family units.**
6. – **Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.) – (Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) –**
- A. **Approval of minutes from City Council meeting on August 21, 2018. (J. Garza, City Manager)**
- B. **Approval of Official City Holidays for the FY 2018/2019. (J. Garza, City Manager)**

Motion was made by Councilor Stephens, by Resolution 2018-09-01, to approve consent as written. Motion was seconded by Councilor Fitzgerald. Motion unanimously carried.

7. **Information or Discussion items –**

- A. **Quarterly Reports – Alpine Public Library from Executive Director Don Wetterauer.**
- B. **Quarterly Reports – Emergency Management Coordinator By Stephanie Elmore,**
- C. **Quarterly Reports – County/City Engagement by liaison Councilor Fitzgerald**
- D. **Discuss the loading and unloading on 5th Street by Printco, the old Napa building on 7<sup>th</sup> street, the two on 6<sup>th</sup> street. (L. Escovedo, City Council)**
- E. **Provide an update for the Brewster County Appraisal District. (R. Stephens, City Council)**
- F. **Discuss the appraisals completed by Superior Land Services; (J. Garza, City Manager)**
- a. City Hall
- b. Old Fire Station
- c. Airport
- d. Animal Shelter
- e. Gas Dept.
- G. **Chris Weber – TxDot**

Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to) 10 per meeting.) (Citizens are allowed to comment – limited to 3 minutes – after being called upon by Mayor or Mayor Pro Tem. Citizens are required to state their name and the Ward in which they reside. Priority will be given to citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, or own businesses or property in the City limits of Alpine, will be allowed to speak if there is time available.) –

8. Discuss, consider, and take action to adopt Ordinance No. 2018-08-10, abandonment of property of .05 acres of property at the intersection of N. Bird and the unimproved portion of platted, but not improved section Brown Ave identified in Tract No. 1 in conveyance document of the City of Alpine recorded in Volume 143, Page 402 of the Brewster County Deed Record, Brewster County, TX to Britt Pauls, 801 N. Bird St., Alpine, Tx 79830. (R. Stephens, City Council) – Motion was made by Councilor Stephens, by Resolution 2018-09-02 to adopt Ordinance No, 2018-08-10, abandonment of property of .05 acres of property at the intersection of N. Bird and the unimproved portion of platted, but not improved section Brown Ave identified in Tract No. 1 in conveyance document of the City of Alpine recorded in Volume 143, Page 402 of the Brewster County Deed Record, Brewster County, TX to Britt Pauls, 801 N. Bird St. Alpine, Tx 79830. Motion was seconded by Councilor Fitzgerald. Motion unanimously carried.
9. Discuss, consider, and take action to adopt Ordinance 2018-08-11, sale of property of .05 acres of property at the intersection of N. Bird and the unimproved portion of platted, but not improved section Brown Ave. identified in Tract No. 1 conveyance document to the City of Alpine recorded in Volume 143, Page 402 of the Brewster County Deed Record, Brewster County, Tx to Britt Pauls, 801 N. Bird Street, Alpine, Tx 79830 for the appraised value of \$2,600. (R. Stephens, City Council) – Motion was made by Councilor Stephens, by Resolution 2018-09-03 to adopt Ordinance 2018-08-11, sale of property of .05 acres of property at the intersection of N. Bird and the unimproved portion of platted, but not improved section Brown Ave. identified in Tract No. 1 conveyance document to the City of Alpine recorded in Volume 143, Page 402 of the Brewster County Deed Record, Brewster County, Tx to Britt Pauls, 801 N. Bird Street, Alpine, Tx 79830 for the appraised value of \$2,600. Motion was seconded by Councilor Fitzgerald. Motion unanimously carried.
10. Discuss, consider, and take action to amend the City of Alpine, Texas resolution 2018-06-01 on Hotel Occupancy Tax funding allocations that was passed on June 5, 2018 for the purpose of clarification, and resolve administrative items. (R. Stephens, City Council) – Motion was made by Councilor Stephens, by Resolution 2018-09-04 to amend the City of Alpine, Texas resolution 2018-06-01 on Hotel Occupancy Tax funding allocations that was passed on June 5, 2018 for the purpose of clarification, and resolve administrative items. Motion was seconded by Councilor Fitzgerald. Motion unanimously carried.
11. Discuss, consider, and take action to review applications and approve allocation of Hotel Occupancy Tax funding for fiscal year 2018-2019. (R. Stephens, City Council) – Motion was made by Councilor Stephens, by Resolution 2018-09-05 to approve allocation of Hotel Occupancy Tax funding for fiscal year 2018-2019 in the funding total award of \$183,863.00. allocated to the applicants but consistent with the total funding of \$587,507.00 that covers including the \$325,000.00 associated with advertising. Motion was seconded by Councilor Fitzgerald. Motion unanimously carried.
12. Discuss, consider, second and final reading of Ordinance No. 2018-08-02 Repealing Ordinance 201-07-02, which designated a one-way street on 6<sup>th</sup> street between Ave E. and Holland Ave. with traffic flowing North and South; and providing the necessary signs for the designation as a two-way street as provided in the Texas Transportation Code. (M. Curry, City Council) – Motion was made by Councilor Curry, by Resolution 2018-09-06 to table. Motion was seconded by Councilor Olivas. Motion unanimously carried.

13. Discuss, consider, first and final reading for a small animal permit request. This application is a request by Shera Welch for a temporary permit for a bottle fed baby calf, to be located at 504 N. 17<sup>th</sup> in Alpine, Texas. (M. Curry, City Council) – Motion was made by Councilor Curry, by Resolution 2018-09-07 to approve a small animal permit for a temporary bottle fed baby calf to be located at 504 N. 17<sup>th</sup> in Alpine, Texas. Motion was seconded by Councilor Stephens. Motion unanimously carried.
14. Discuss, consider and take action to authorize FXSA to proceed to reduce the scope of work to bring the CITY OF ALPINE-BREWSTER COUNTY, WATER SYSTEM IMPROVEMENTS TXCDBG Contract No. 7217000 project cost within the \$210,000 construction budget set by TDA and for FXSA to Re-Bid the project (J. Garza, City Manager) – Motion was made by Councilor Stephens, by Resolution 2018-09-08 to authorize FXSA to proceed to reduce the scope of work to bring the CITY OF ALPINE-BREWSTER COUNTY, WATER SYSTEM TO IMPROVEMENTS TXCDBG Contract No. 7217000 project cost within the \$210,000 construction budget set by TDA and for FXSA to Re-Bid the project. Motion was seconded by Councilor Fitzgerald. Motion unanimously carried.
15. Discuss, consider, and take action to approve a recommendation from FXSA to reject the one bid received for the CITY OF ALPINE-BREWSTER COUNTY, WATER SYSTEM IMPROVEMENTS TXCDBG Contract No. 7217000, from HAT Construction with their Bid Package received on August 28, 2018 before 3:00 P.M. (J. Garza, City Manager) – Motion was by Councilor Stephens, by Resolution 2018-09-09 to approve a recommendation from FXSA to reject the one bid received for the CITY OF ALPINE-BREWSTER COUNTY, WATER SYSTEM IMPROVEMENTS TXCDBG Contract No. 7217000 from HAT Construction with their Bid Package received on August 28, 2018 before 3:00 P.M. Motion was seconded by Councilor Fitzgerald. Motion unanimously carried.
16. Discuss, consider, and take action to authorize a resolution authorizing the submission of the two applications for grant funding from TECQ'S Solid Waste Grant Program for a technical study and other improvements for the Hal Flanders Recycling Center. (J. Garza, City Manager)- Motion was made by Councilor Stephens, by Resolution 2018-09-10 to authorize a resolution authorizing the submission of the two applications for grant funding from TECQ'S Solid Waste Grant Program for a technical study and other improvements for the Hal Flanders Recycling Center. Motion was seconded by Councilor Fitzgerald. Motion unanimously carried.
17. Discuss, consider, and take action to allocate additional funds from the Water Department reserve fund to complete the implementation of the SCADA (Supervisory Control and Data Acquisition) System. (J. Garza, City Manager) – Motion was made by Councilor Stephens, by Resolution 2018-09-11 to allocate additional funds of \$35,000 from the Water Department reserve fund to complete the implementation of the SCADA. Motion was seconded by Councilor Fitzgerald. Motion unanimously carried.
18. Discuss, consider, and take action on status of appraisals, authorize the City Manager to contract with Superior Land Services, LLC. of remaining City owned properties/facilities and approve the allocation of appropriate funds. (J. Garza, City Manager) – Motion was made by Councilor Stephens, by Resolution 2018-09-12 to action on the status of appraisals, authorizing the City Manager to contract with Superior Land Services, LLC. of remaining City owned properties/facilities and approve the allocation of appropriate funds. Motion was seconded by Councilor Fitzgerald. Motion unanimously carried.
19. Discuss, consider and take action to approve proposed bid options for the 1824ALPIN TXDOT Aviation taxiway/ramp project; recommendations provided by TXDOT Aviation. (J. Garza, City Manager) – Motion was made by Councilor Stephens, by Resolution 2018-09-13 to approve option 1, that will add the additional \$23,000 as contingency in the event that is required to do the Aviation taxiway/ramp project. Motion was seconded by Fitzgerald. Motion unanimously carried.

**20. Councilmember Comments and Answers –**

**Councilor Stephens – No comment**

**Councilor Escovedo – No comment**

**Councilor Fitzgerald – No comment**

**Councilor Olivas – No comment**

**Councilor Curry – No comment**

**Mayor Ramos – No comment**

**21. Executive Session – Pursuant to Texas Government Code Section 551.071 (consultation with attorney), and Section 551.074 (personnel matters)**

**A. Update from the City Attorney on the appointment of Municipal Court Judge. (R. Stephens, City Council)**

**Motion was made by Councilor Stephens, by Resolution 2018-09-14 to move to executive session. Motion was seconded by Councilor Fitzgerald. Motion unanimously passed. (8:02 p.m.)**

**NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development.)**

**12. Action after Executive Session –**

**A. Take Action, if any, on the update from City Attorney on the appointment of Municipal Court Judge. (R. Stephens, City Council)**

**Motion was made by Councilor Stephens, by Resolution 2018-09-15 to come back into open session. Motion was made by Councilor Fitzgerald. Motion unanimously carried. (8:05 p.m.)**

**13. ADJOURNMENT: 8:06 p.m.**

I certify that this notice was posted at 5:00 P.M. on August 30, 2018, pursuant to Texas Open Meetings Act. (Texas Vernon's Annotated Civil statutes, section 551.043 Texas Government Code.) This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the city secretary's office at (432) 837-3301 or fax (432) 837-2044 for further information.

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Andres "Andy" Ramos, Mayor

Council Minutes: 09-04-2018

Approved: 09-18-2018

Attest:

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Cynthia Salas, City Secretary

I, Cynthia Salas, City Secretary, do certify that this notice was posted at 5:00 P.M. on August 30, 2018, and remained so posted continuously for at least 72 hours proceeding the scheduled time of said meeting.

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Cynthia Salas, City Secretary