

City of Alpine
Regular City Council Meeting
Tuesday, May 15, 2018
5:30 P.M.
Minutes

1. **Call to Order, Invocation and Pledge of allegiance to the flags** – Mayor Ramos called the meeting to order. The meeting was held in the Civic Center at 801 West Holland in the City of Alpine, Texas. Clark Nussbaum gave the invocation. Mayor Ramos led the pledge of allegiance to the flags.

2. **Determination of a quorum and proof of notice of the meeting** – Councilor Curry, Councilor Olivas, Councilor Escovedo, Council Stephens and Mayor Ramos were present. Councilor Fitzgerald was absent and excused. City Secretary, Cynthia Salas reported that the meeting had been posted at 3:00 P.M. on May 10, 2018. City Manager Jessica Garza, Megan Antrim, and Abel Hinojos were also present.

3. **Presentations, recognitions and proclamations** – (A. Ramos, Mayor) –
 - A. Happy May Birthday to the following employees:
 - Captain Darrell Losoya
 - Patricia McWilliams
 - Andrew Chavez
 - Megan Antrim

 - B. Employee Certificates of Appreciation.

 - C. Proclamation for Law Enforcement Memorial Week.

4. **Reports** –
City Mayor’s Report – (A. Ramos, Mayor) – NONE
City Manager Report – (Jessica Garza, City Manager) - NONE
City Staff Updates –
 - A. March 2018 Monthly Revenue/Expense Report by Megan Antrim.

 - B. April 2018 Monthly Revenue/Expense Report by Megan Antrim.

5. **Public Hearings** – NONE

6. **Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.)** –
 - A. **Approval of minutes from City Council meeting on May 1, 2018. (J. Garza, City Manager)**

Motion was made by Councilor Stephens, by Resolution 2018-05-05, to approve the May 8, 2018 minutes as written. Motion was seconded by Councilor Olivas. Motion unanimously carried. Motion was made by Councilor Stephens to approve the May 1, 2018 with the corrections. Seconded by Councilor Olivas. Motion unanimously carried.

7. Information or Discussion items –

- A. Quarterly Reports – Municipal Court by Judge Sandefur.
- B. Quarterly Reports – Planning & Zoning by Chair Carl Fleming.
- C. Quarterly Reports – Alpine Volunteer Fire Department by Fire Chief Mark Scudder.
- D. Quarterly Reports – Alpine Downtown Association by President Jim Street.
- E. Discuss and provide feedback on important topics for consideration in the City road study. (R. Stephens, City Council)

Action Items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to) 10 per meeting.)

- 8. Discuss and take action to approve final plans as submitted by FXSA, Inc. for the Texas Department of Agriculture 2017-2018 TxCDBG Contract No. 7217000. (J. Garza, City Manager) – Motion was made by Councilor Stephens by Resolution 2018-05-06 to approve final plans as submitted by FXSA, Inc. for the Texas Department of Agriculture 2017-2018 TxCDBG Contract No. 7217000. Seconded by Councilor Escovedo. Motion unanimously carried.
- 9. Discuss, consider and take action to authorize FXSA, Inc. to advertise for bids for the Texas Department of Agriculture 2017/2018 TxCDBG Contract No. 7217000. (J. Garza, City) – Motion was made by Councilor Stephens, by Resolution 2018-05-07 to authorize FXSA, Inc. to advertise for bids for the Texas Department of Agriculture 2017/2018 TxCDBG Contract No. 7217000. Seconded by Councilor Escovedo. Motion unanimously carried.
- 10. Discuss, consider and take action on the agreement to purchase natural gas from West Texas Gas, Inc. for 2018 through 2021. (J. Garza, City Manager) - Motion was made by Councilor Stephens, by Resolution 2018-05-08 to take action on the agreement to purchase natural gas from West Texas Gas, Inc. for 2018-2019. Seconded by Councilor Olivas. Motion unanimously carried.
- 11. Discuss, consider and take action to adopt personnel policies. (J. Garza, City Manager)
 - A. Appendix B-Pipeline and Hazardous Materials Safety Administration, Anti-Drug and Alcohol Misuse Prevention Policy.
 - B. 1040 Onboarding Program.
 - C. 5065 Social Media Policy
 - D. 5070 Use of City Property Equipment
 - E. 5072 City Owned Vehicles.
 - F. 5095 Cell Phone Policy

G. 6012 Work Hours

H. 6016 Compensatory Policy-Exempt Employees

I. 6018 On-Call & Standby

J. 6061 Employee Longevity & Recognition

K. Section 0000 Professional Development & Training

L. 0001 General Training & Development

M. 0002 Certification Differential Pay

N. 0003 Tuition Reimbursement

Motion was made by Councilor Stephens, by Resolution 2018-05-09 to adopt the personnel policies as presented. Seconded by Councilor Escovedo. Motion unanimously carried.

12. Discuss, consider and take action to declare as surplus and to approve the auction list for the City of Alpine. (J. Garza, City Manager)

- 2004 Dodge Durango, 5100 lbs 4 door
- 2003 Ford F-250 4x4, 4 door
- 1999 Chevrolet ¾ ton pickup
- 2008 Ford ¾ ton pickup
- 1991 Chevrolet pickup
- 2001 Chevrolet pickup
- 1993 GMC Suburban
- 1996 Ford ¾ ton pickup
- 1985 GMC Dump truck
- 1989 Dodge Ram 350 pickup
- 1996 Ford Crowne Victoria 4 door
- 2001 Chevrolet-LL Suburban
- 2001 Chevrolet-SW Suburban
- 1996 Ford pickup
- 1999 Chevrolet Fleetside
- 1991 Oldsmobile 4 door
- 1994 Ford ½ ton pickup
- 1982 Chevrolet Van ¾ ton
- 1999 Chevrolet Silverado
- 1975 Chevrolet Water Truck
- 1988 Ford Dump Truck
- 1984 Ford Dump Truck
- 1994 Ford pickup
- 1997 Chevrolet Cavalier, 4 door

Motion was made by Councilor Stephens, by Resolution 2018-05-10 to take action to declare as surplus and to approve the auction list for the City of Alpine. Seconded by Councilor Escovedo. Motion unanimously carried.

13. Councilmember Comments and Answers –

Councilor Stephens – No comment

Councilor Escovedo – No comment

Councilor Fitzgerald – Absent

Councilor Olivas – No comment

Councilor Curry – No comment

Mayor Ramos – No comment

14. Executive Session – None

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development).

15. Action after Executive Session – None

16. Adjournment – There being no further action. Meeting was adjourned

I certify that this notice was posted at 3:00 P.M. on May 10, 2018, pursuant to Texas Open Meetings Act. (Texas Vernon's Annotated Civil statutes, section 551.043 Texas Government Code.) This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the city secretary's office at (432) 837-3301 or fax (432) 837-2044 for further information.

Andres "Andy" Ramos, Mayor

Attest:

Cynthia Salas, City Secretary

I, Cynthia Salas, City Secretary, do certify that this notice was posted at 3:00 P.M. on May 10, 2018, and remained so posted continuously for at least 72 hours proceeding the scheduled time of said meeting.

Cynthia Salas, City Secretary

Council Minutes: 05-15-2018

Approved: 06-05-2018