

**City of Alpine
Workshop Meeting and
Regular City Council Meeting
Tuesday, February 20, 2018
5:00 P.M.
Minutes**

**WORKSHOP MEETING – 5:00PM
MINUTES**

1. **Call to Order, Invocation and Pledge of allegiance to the flags.** – Mayor Ramos called the meeting to order at 5:40 pm. The meeting was held in the Council Chambers at 803 West Holland in the City of Alpine, Texas. Virginia Knab gave the invocation. Mayor Ramos led the pledge of allegiance to the flags.

2. **Determination of quorum and proof of notice of the meeting.** – Councilor Curry, Councilor Olivas, Councilor Fitzgerald, Councilor Escovedo, Councilor Stephens and Mayor Ramos were present. City Secretary Cynthia Salas reported that the meeting notice had been posted at 1:00 P. M. on February 16, 2018. City Manager Jessica Garza, Assistant City Manager/Finance Director Antrim, and Abel Hinojos were also present.

3. **Workshop**

a. **Presentation and Discussion Regarding Department Organizational Chart for the City of Alpine. (Jessica Garza, City Manager)** – Jessica Garza addressed the Honorable Mayor and Council to review the Organizational Chart that was presented in Council packets. Jessica mentioned that the last Organizational Chart was adopted in October 2016. Jessica explained the Chart in detail; the outlined red in the chart is the people in the specific positions according to that specific existing chart. There are 75 filled positions, 14 unfilled positions, and 10 posted openings. However, you will notice there are some positions that are not on the chart due to changes over the past year. When someone is new to the organization as an employee or the public looks at it they know where everything falls as far as levels of responsibility. The first thing on the current organization is that it precures that the Director of Finance, who is the Assistant City Manager, really oversees everything. Councilor Escovedo asked when that happened. Jessica stated that the chart was approved on October 2016, but there is also an Assistant Manager position that is missing on the approved chart from October 2016 that was added in November of 2016. Councilor Stephens never recalls seeing the chart. Jessica invited Megan to join her, Megan helped her do some research and assign people, going to different aerations of the actual employee list of who is full time and who is part-time, so that is where some of the numbers come from. In October of 2016, the organizational chart was presented as part of your employee handbook and policies that were adopted and maybe it wasn't gone over specifically, but it was included in that packet. She noted that when someone new comes into the organization this is what they see, and it is confusing. There are positions that are not on the chart that have been filled, for example, the assistant city manager. There is not a director of public works because

that falls under the assistant city manager, but the position is designated as a separate position on the chart. Councilor Fitzgerald thought Hector Ramirez was the Director of Public Works. Jessica stated sort of. Megan stated that when J was hired, the idea was that he would run all the outside utilities such as streets, water, and gas. That being said, there is not a clear definition on the organizational chart approved in 2016. Councilor Escovedo stated she does not recall J ever being hired. The Mayor stated that he questioned the assistant manager position. He stated that the position had to go through Council for approval according to the city charter. Mayor stated that they will have to go back and review this. Jessica did state the Council will have to go back and redo a lot of these job descriptions. She noted that you will see that a lot of them on the chart have no job descriptions for said positions. She noted there are 7 laborers under utilities, 8 under public works, and some laborers under the gas utility with no job descriptions for those positions. The positions themselves that they were hired for have not been approved by Council. Megan stated that some of them are in positions that have just been given a title when people have been there for several years and they are just not laborers anymore. Jessica stated they are titles that they themselves have created. Jessica stated that once the organizational chart has been cleaned up, then Jessica and Megan can get to work on addressing the job issues and the pay scales to make sure everyone falls within the proper levels and appropriate titles. That way each employee knows what their expectations are and what the City expects of them and what can be expected out of that position. This chart will give you an idea of what is already in place. The next page is what is being proposed to Council. There are some clear arrows showing the assistant city manager under finance. Jessica is proposing to pull all the extra responsibilities from the Director of Finance and allow Megan to do just finance. She stated the Director of finance needs to do appropriate projections, forecasting, quarterly and monthly reports (that are needed to make sure that budget wise we are on track and that we are addressing management on a quarterly basis and that funds are being invested properly and being recorded properly). In reviewing debt, we know there are some areas that we need to clean up within the debt that currently exists. There is one that we could probably pay off right now, but because the way the note is structured, we cannot. She stated we want to be able to invest those funds and put them into a higher yield type of account, but Megan needs the time and flexibility to be able to keep up with that and do the appropriate reporting that is required and when we are investing funds at that point. There are additional funds in reserves that are not in high interest earning accounts that we need to be able to put there, but again, someone must have time to do the reports that are required as a city for that type of investment. This will sort of stream line the finance department to do just finance and give us proper direction when it comes to where we stand financially and what is in reserves. One of the question that came up from Councilor Escovedo was on the Scada system and what is being done to fix it and if it is being repaired in sections. There are funds in reserve to utilize to take care of it now, so we need to start addressing these issues head on instead of piece by piece. Councilor Fitzgerald stated that if Megan is going to be the CFO, it is a full-time job and it was questioned in the past when she was given additional responsibilities. He wanted to know what needed to be taken away from her title and responsibilities, so she can do just CFO and Councilor Fitzgerald never got a satisfactory answer. Councilor Escovedo agrees with Councilor Fitzgerald. Councilor Escovedo remembers asking Erik when Megan became assistant manager and he said she wasn't. The next

one is the utilities and again it is going to get J as the assistant city manager to focus on utilities, to address some of the infrastructure issues that the city has with the water and sewer and address those problems, staffing, recruiting, training, replacing, improving. With TDA coming up right now it doesn't appear that there will be any issues, but there are other issues like the SCADA for the wells, addressing some of the water leaks, replacing some lines and then also working with funding agencies to put that together. We also talked about mapping the entire infrastructure so that we know where lines and valves are and where everything else is and that will take some time. This will give J a direct focus over all those utilities and take away some of these other responsibilities from him. The Mayor had been asking for that specific mapping for a long time, especially when we were rebuilding streets. Jessica stated that if Council will notice on the proposed chart, the areas underneath J are all highlighted colors, so he would really have all those departments that are funded through separate enterprise funds, the gas utility fund, the water fund, sanitation, so it would keep all activities under one assistant city manager, director, so to speak. Councilor Stephens stated that when coming into Council there was a huge disconnect between what went on underground and what went on above ground. He stated that there were a lot of roads in Ward 5 that have not been addressed and haven't been repaved. Councilor Stephens thought there was value in what Erik did to put public works and utilities all together-this will put them apart. He asked what the strategy was to maintain alignment because Hector can have one view and J can have another. How will this resolve so Council will not have to interfere and slow down production. Jessica stated that if just looking at repairs, there is an internal process for work orders when streets are dug up for leaks and or installs, where the streets department can follow through to make sure they get repaved. In the future, going forward, one of the things that need to be implemented is the policy that says that when we are looking at reconstructing streets, the utilities must sign off before that work is started. They will need to be able to get in and check the infrastructure underground before replacing the infrastructure above ground. If there are service taps that need to be installed to avoid future cuts, those need to be done at the same time instead of coming back months later and disturbing fresh pavement. It will be a process where there must be ongoing communication. If there is a plan put together that says this year we will do these 5 streets, then the utilities need to have time to get in there and do what they need to do before the 5 streets are done. Councilor Stephens thinks there should be a reverse process. If utilities have a leak, the streets need to make a commitment to get them repaired. Right now, that process is not working, ending up with patched holes which run out then you get water running through them. Mayor Ramos had also brought this up in the past-to go and patch it up and then look at the overall picture. The process that has been put together and is being worked through internally needs to go through some retraining from the street side to get them to bring back the work orders complete, so we know they are complete. Talking to the gas director today, he stated that there were another 30 orders that hadn't been turned in because the he was waiting for answers from another department. The rest of the employees will fall under the City Manager. For the most part, the police department operates with the Chief of Police so there is communication already back and forth with that and the court, the building official and/or code enforcement and then you will see below the additional breakouts for new departments in the future that will be transitioned now and by the end of the fiscal year to take care of some of the gaps. There is the inter local for

the Fire Department. One of the City's obligations is to hire an administrator. There is a communications department of human resources and then economic development. There is already the visitor center and tourism, but in the current organizational chart you will not see them on there. Jessica believes they were kind of passed on to Megan and will be pulled out from under her. Those two departments run independently, and their focus is very narrow in what they do. Jessica feels confident that addressing it this way is not a whole lot of changes. At the beginning of this chart, the number of filled positions was 75, 14 unfilled, and 10 posted positions. Under this new Organizational Chart, we will only be adding 3 new positions. The fire chief, human resources, and ½ a person in other departments that can be filled with either interns or as entry level positions. Councilor Stephens asked what the cost differential between current structure and the future structure would be. Jessica stated that looking at it and trying to fill 5 positions we would still be within our current budget. Councilor Stephens stated that he is an FTE (Full time employment) kind of guy. Councilor Stephens cannot tell how many our FTE's and how many are part-time. Council Stephens voiced a desire to know what the budget is for FTE's and part-time employees. He stated knowing this would enable council to know what the plan is without getting in the middle of managing. Jessica stated that would be hard to figure out because the current budget does not reflect those numbers either. It is just kind of a line item for all the employees and it doesn't really break them out. The best way is to look at the budget for that specific department and project it out to the end of the year. The question of what happens when you add the additional 5 positions with what is already in place? Will we still come out with the current budget? The priority positions will be filled first, like the Building Official, the permit technician and five in the streets department. The rest will be transitioned into them so that the budget will not be impacted. This will enable us to break up the departments to know how many full time and part time employees each department has, and the departments will not be sharing employees. There are some employees that are paid out of two different departments. There is another employee that is in three different departments. This employee stated that he didn't even know who his boss was. This will help the employee know who their boss is and will be paid out of one fund, so numbers will not be mixed, having less transfer of funds. Councilor Olivas stated that the titles of the various departments, for example finance, this goes along with what Councilor Escovedo asked. There is an Assistant City Manager / CFO, does that mean that some of the City Managers duties will be assigned to the CFO? Why can't it just be CFO? Jessica stated that because they are acting in the capacity of Assistant City Manager, but Megan will also have that title of CFO, like J has his title along with the Assistant City Manager title as well. This is just the way they had them when Jessica got to cleaning up the job descriptions. That will be another discussion that Council will need to have, but at this point this is kind of taking what we currently have and having it reflected in the Organizational Chart for transparency purposes. Councilor Escovedo asked if there needed to be two assistant city managers. Jessica stated that it would be entirely up to Council on how they would like to do that. She stated she didn't have an opinion either way as their roles are defined through the Organizational Chart and in Jessica's absence; the Council now has two people to choose from for interim if needed in the future. Mayor stated that first Council needed to vote to approve the position as per the Charter, so everything is legal, and he thinks that needs to be set up for another meeting and readdress it. Councilor Stephens asked how do you make sure you have the

people to do the job and compensation associated with it? There are different ways you go off and look at all the salary rates. There are different jobs for different salary ranges. For example, there is a Finance Director then there is an Assistant City Manager, so we have to be sensitive that we are looking at two things, that we are looking at the qualifications of the person you have, and the salary being associated with otherwise you have people topped out. Jessica commented she has seen this multiple way. There are cities that have their City Managers/CFO do all the finances and the Assistant Managers take care of all the department work. In this case, there is a good mix. Acting as department heads as well as Assistant Manager Capacities and then as interim basis, with someone being the person to sign. Megan briefly wanted to go over the Fire Department and what she had been doing the last couple of weeks. Megan has reviewed over 20 different volunteer/combo Fire Departments in the State of Texas on a population comparison with the City of Alpine and 99% of them go into a combination paid volunteer fire department. What this means is that the city exactly pays a Fire Chief, an assistant, and one other depending on the budgeting varying widely from place to place. The number one thing is a paid Fire Chief and in a lot of cities the Fire Chief sometimes has a dual role. Our current Ordinance does establish a Fire Marshall. A lot of the reviews Megan has done establish a Fire Marshall with Council approval for the Fire Marshall to also act as the Fire Chief. It also establishes all duties including the volunteer fire department as far as reporting equipment, use of equipment restrictions, reviewing the equipment on what needs be replaced, establishing some guidelines for the fire department; including funding. The biggest one is in the Pan Handle area for cities comparable to Alpine bill for services. They don't bill top end dollars, just billing the residents if they go out on a call. They establish a fee schedule that is utilized and that has helped a lot for the Pan Handle area. Also having a third-party company that is used to help collect is one of the recommendations along with establishing a fire department within the city. There is a world of opportunities to utilize the Texas Force Service. They have an unbelievable amount of grants including 100% for training. They will replace 90% of brush trucks and will help with fire and breathing apparatuses. There are so many different grants available to the City. This would help fund the fire department as well as with equipment. One of the things would be direction of the equipment. What we need and what we don't need. Out of all the fire chiefs, they pretty much have said that we would want to do a combo. We really want to have a couple of paid employees and volunteers. A couple of fire departments have grown now that they have a paid fire chief there who can provide assistance. Jessica stated that if you notice on the old chart, within the Police department there is a position of a fire marshal. It has just not been filled in many years, so Council is basically taking that position and adding that as a fire chief and we will meet the requirements within the agreement with the County for fire services. The part-time person that is on there is probably the one that can be trained to do some of the grant work as well as the billing if we get to a billing point. The amount of funding that is available for the fire department, an organized fire department, is amazing. It is not just Texas Force, but USDA, Texas Dept. of Agriculture and FEMA directly under homeland security, even if another fire station needed to be built could have it 75% funded. This is a larger opportunity for the City when it comes to fire services.

**CITY COUNCIL REGULAR MEETING – 5:30PM
AGENDA**

1. Call to Order, Invocation and Pledge of allegiance to the flags. – Mayor Ramos called the meeting to order at 5:40 pm. The meeting was held in the Council Chambers at 803 West Holland in the City of Alpine, Texas. Virginia Knab gave the invocation. Mayor Ramos led the pledge of allegiance to the flags.

2. Determination of quorum and proof of notice of the meeting. – Councilor Curry, Councilor Olivas, Councilor Fitzgerald, Councilor Escovedo, Councilor Stephens and Mayor Ramos were present. City Secretary Cynthia Salas reported that the meeting notice had been posted at 1:00 P. M. on February 16, 2018. City Manager Jessica Garza, Assistant City Manager/Finance Director Antrim, and Abel Hinojos were also present.

3. Presentations, recognitions and proclamations. – (A. Ramos, Mayor) – NONE

4. Reports –

City Mayor’s Report – (Andy Ramos, Mayor) – NONE

City Manager Report – (Jessica Garza, City Manager) –

A. December 2017 Monthly Revenue/Expense Report – (M. Antrim, Director of Finance) – Megan went over with Council the report that was included in Council packets.

B. January 2018 Monthly Revenue/Expense Report – (M. Antrim, Director of Finance) – Megan went over with Council the report that was included in Council packets.

City Staff Updates – NONE.

5. Public Hearings – NONE

6. Consent Agenda – (Minutes, Financial Reports, Department written reports, board appointments etc.) – Notice to the public – The following items is of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote –

A. Approve minutes from City Council meeting on February 6, 2018. (Jessica Garza, City Manager)

B. Approve December 2017 Monthly Revenue/Expense Report. (Jessica Garza, City Manager)

C. Approve January 2018 Monthly Revenue/Expense Report. (Jessica Garza, City Manager)

- D. Approve James Blair to represent Ward 5 on the Airport Advisory Board. (R. Stephens, City Council)
- E. Approve Troy Sheldon as Alternate for Ward 1 on the Building & Standards Commission. (M. Curry, City Council)

Motion was made by Councilor Stephens, by Resolution 2018-02-11, to approve the consent agenda as written. Motion was seconded by Councilor Fitzgerald. Motion unanimously carried.

7. Information or Discussion Items –

A. Sul Ross State University Legacy Plan by Dr. Kibler - Dr. Kibler, President of Sul Ross State University, to address briefly the Council and citizens on the legacy plan which is an initiative that they have been engaged in now for about a month. Looking at efficiencies, innovations and cost savings to position themselves as an institution financially prepared for what is coming in the future. The document provides an overall outline; this is the same document that was initially shared with staff

B. Quarterly Reports – Municipal Court by Kelly Urquidez- Kelly Urquidez reporting on behalf of Judge Sandefur. Due to changes currently being implemented, Judge Sandefur is in the process of revising how the quarterly caseload information will be presented to the Council. Therefore, he will provide an update at his next presentation. The magistrate warning and arrest warrants occurred above historical averages and search warrants occurred at or near historical averages. The observations and recommendations for inactive case backlog needs reduction. Inactive cases are a blend of failure to respond to repeated contact attempts/summons and failure to fulfill obligations under judgment, utilizing enhanced enforcement options to incentivize “scofflaws” to meet their obligation. Actively working with Municipal Prosecutor Bart Medley to dispose of older inactive cases that have passed the 2-year statute of limitations. The enhanced enforcement options previously reported that Omnibase, the Texas DPS failure to appear and failure to pay driver’s license renewal denial program has been inefficiently used in the past. Omnibase is now utilized in all appropriate cases. Capiases in failure to appear and Capias pro fine in failure to pay and comply warrants are now being properly utilized. Judge is now working with Jessica to choose a third-party collection agency to increase percentage of levied fines that are collected.

C. Quarterly Reports – Planning & Zoning by Carl Fleming – Carl Fleming state that there is a GIS available to do the update of the 2014 City zoning map at \$25.00/hr. Documentation of all the necessary changes has yet to happen and this will be necessary to determine the estimated number of hours for the update. The changes will be itemized in the next two weeks. It currently appears that the City may have to negotiate with SRSU for printing of maps. Historic District map for the City of Alpine will recommend moving the old Ordinance and replace with the new Ordinance consisting of a Core Historic Business District. Hopefully both projects can be

completed, along with public hearings by late spring.

- D. Quarterly Reports – Alpine Downtown Association by Jim Street – Jim Street went over the overview of the Alpine Downtown Association’s purpose and the establishment as a separate net for profit 501c3, with membership open to anyone who supports the ADA purpose. The integrated goals are to define brand for Alpine within 12 months, promote natural beauty, partnership with the City of Alpine, provide business support with help and business mentors, digital presence, increase foot traffic in sales, new business profitability and ADA membership growth. Actions to date are, the Heart of Alpine, Tax Freeze Proposal, New Businesses in Alpine, Amtrak and Railroad Park, engage with the Vision Plan, and having close coordination with Chris Ruggia on advertising and work with P&Z regarding historic district. Going forward in our view is that the objectives of the Alpine Downtown Association and the City of Alpine are aligned, and having close coordination required to ensure specific goals and objectives. The tax freeze proposal believed to be important to downtown business and renovation opportunities. More work required on economic development.
- E. Update on HOT Funds approved by City Council for the “Crossing Guard” sculpture near Railroad Park. (R. Stephens, City Council) – Councilor Stephens stated that because of the issues with Union Pacific and Railroad Park, Union Pacific is not going to allow any construction. The Alpine Downtown Association wanting to make sure City Council is up to speed and will go approach TxDot about the planter of the corner of 5th and Holland and suggest that the sculpture go there and reduce the amount of effort that TxDot must do to maintain it and is a good place to put the sculpture. Just wanting to make sure City Council knew that was the plan.
- F. Discuss Proposed dates for the next Vision Plan meeting at the Alpine Civic Center; 21st or 22nd March at 5:30pm. (R. Stephens, City Council) – Councilor Stephens to dialogue on a time to get the next meeting lineup, looking at the 21st or 22nd of March. Publicizing out as much as possible with the avalanche and KVLFF to get as many people out there as possible, reaching out to all the committee members and all of the city and say come on back and let’s continue on.
- G. Discuss the possibility of better “One Way” signage on our one-way streets. (M. Curry, City Council) - Councilor Curry wanting to bring up the issue of getting better “one way” signs for the tourist that come to visit when turning into a one-way street or at a stop sign. People are getting in accidents for turning the wrong way.
- H. Discuss and updates from the Animal Advisory Board regarding the fine for loose dogs. (M. Curry, City Council) – Councilor Curry stated Councilor Stephens had asked about what happens when a dog gets out and you get fines and if there is a better way to have people be more responsible for their pets. The question was raised if increasing the fine amount would encourage people to be more responsible. The Animal Advisory Board talked about it and Councilor Curry looked at the Code of Ordinance which gives a list of fees’ and shows the increase and the fees if your animal gets picked up. It also noted charges for microchip and vaccinations if your pet has none of those and the cost adds up quickly. The AAB discussed that if the fee is too high the pet owner will not want to come pick up their pet. The AAB is

considering a public service announcement and have Councilor Stephens also mention it on his radio program. Cheryl Eakens sharing that if people have problems with their fencing that the Human Society can help with that.

Action items should be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to) 10 per meeting). (Citizens are allowed to comment – limited to 3 minutes – after being called upon by Mayor or Mayor Pro Tem. Citizens are required to state their name and the Ward in which they reside. Priority will be given to citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, own a business or property in the city limits of Alpine, will be allowed to speak if there is time available.) -

8. Discuss and consider approving an easement and right of way for utility construction at the airport to provide services to hanger 32/38 – Jeremy Peters. (R. Stephens, City Council) – Motion was made by Councilor Stephens, by Resolution 2018-02-12 that Council approve the easement for utility construction subject for final review of the city attorney to ensure compliance with legal requirements. Seconded by Councilor Fitzgerald. Motion unanimously carried.
9. Discuss and consider approving the City of Alpine and Brewster County Interlocal agreement regarding the Alpine Volunteer Fire Department Firefighting and Fire Protection Service. (Jessica Garza, City Manager) – Motion was made by Councilor Stephens, by Resolution 2018-02-13 to approve the City of Alpine and Brewster County Interlocal agreement regarding the Alpine Volunteer Fire Department Firefighting and Fire Protection Service. Seconded by Councilor Olivas. Motion unanimously carried.
10. Discuss and consider approving the Joint Election Service Contract between the City of Alpine and Brewster County Election Administrator. (Jessica Garza, City Manager) – Motion was made by Councilor Stephens, by Resolution 2018-02-14 to approve the Joint Election Service Contract between the City of Alpine and Brewster County Election Administrator. Seconded by Councilor Fitzgerald. Motion unanimously carried.
11. Discuss and consider approving Chief Scown to track and trend the traffic situation on 6th Street and Lockhart. (M. Curry, City Council) – Motion was made by Councilor Curry, by Resolution 2018-02-15 to have a workshop to continue discussion the traffic situation on 6th and Lockhart and the right turn only on Sul Ross and 5th street. Seconded by Councilor Olivas. Motion unanimously carried.
12. Discuss and consider approving the Department Organizational Chart for the City of Alpine. – Motion was made by Councilor Stephens, by Resolution 2018-02-16 to approve the Department Organizational Chart for the City of Alpine. Seconded by Councilor Fitzgerald. Motion unanimously carried.
13. Discuss and take action to authorize an RFP for Grant Administration Services for the purpose of assisting in the preparation of an application for funding assistance to the Texas Department of Agriculture for the Texas Community Development Block Grant Program (TxCDBG) Community Enhancement Fund Program and the Planning and Capacity Fund Program. (Jessica Garza, City Manager) – Motion was made by Councilor Stephens, by Resolution 2018-02-17 to authorize an RFP for Grant Administration Services for the purpose of assisting in the preparation of an application for funding

assistance to the Texas Department of Agriculture for the Texas Community Development Block Grant Program (TxCDBG) Community Enhancement Fund Program and the Planning and Capacity Fund Program. Seconded by Councilor Olivas. Motion unanimously carried.

14. Discuss and take action to authorize an RFQ for planning services to update the City of Alpine Master Park Plan. (Jessica Garza, City Manager) – Motion was made by Councilor Stephens, by Resolution 2018-02-18 to authorize an RFQ for planning services to update the City of Alpine Master Park Plan. Seconded by Councilor Fitzgerald. Motion unanimously carried.
15. Discuss and consider approving a Resolution of support for the proposed Skyway Gardens Development. (Jessica Garza, City Manager) – Motion was made by Councilor Stephens, by Resolution 2018-02-19 to approve a Resolution of support for the proposed Skyway Gardens Development. Seconded by Councilor Fitzgerald. Councilors Curry, Olivas, Fitzgerald, and Stephens approved resolution. Councilor Escovedo opposed. Motion carried 4 to 1 and passed.
16. Discuss and approve the transfer of \$55,000 from the Water Utility Reserve to an investment account for the purpose of repaying the Texas Water Development Board 2012 series of obligation, balance of \$52,523.90. (Jessica Garza, City Council) – Motion was made by Councilor Stephens, by Resolution 2018-02-20 to approve the transfer of \$55,000 from the Water Utility Reserve to an investment account for the purpose of repaying the Texas Water Development Board 2021 series of obligation, balance of \$52,523.90. Seconded by Councilor Fitzgerald. Motion unanimously carried.
17. Discuss and approve allocating up to \$250,000 from the Water Utility Reserve for the SCADA system improvements and improvements and replacement of the sewer plant facility. (Jessica Garza, City Manager) – Motion was made by Councilor Escovedo, by Resolution 2018-02-21 to table for 30 days. Seconded by Councilor Olivas. Motion unanimously carried.
18. City Councilmember Comments and Answers – No discussion or action may take place.

Councilor Stephens – No comments

Councilor Escovedo – No comments

Councilor Fitzgerald – No comments

Councilor Olivas - No comments

Councilor Curry – Extended Jennifer Stewart’s invitation to ride along with Animal Control and visit the Animal Shelter.

Mayor Ramos – No comments

19. Executive Session – NONE

20. Action after Executive Session - NONE

21. ADJOURNMENT – There being no further business, meeting was adjourned.

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development.)

I certify that this notice was posted at 1:00 P.M on February 16, 2018, pursuant to Texas Open Meetings Act. (Texas Vernon’s Annotated Civil Statutes, section 551.043, Texas Government Code.) This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary’s Office at (432) 837-3301 or fax (432) 837-2044 for further information.

Andres “Andy” Ramos, Mayor

Attest:

Cynthia Salas, City Secretary

I, Cynthia Salas, City Secretary, do certify that this notice was posted at 1:00 P. M. on February 16, 2018, and remained so posted continuously for at least 72 hours proceeding the scheduled time of said meeting.

Cynthia Salas, City Secretary