

**City of Alpine**  
**Workshop**  
**And**  
**Regular City Council Meeting**  
**Tuesday, November 6, 2018, 5:00 P.M.**

Notice is hereby given that the City Council of the City of Alpine, Texas will hold a Regular Meeting at 5:00 P.M. on Tuesday, November 6, 2018 in the Civic Center, at 801 West Holland, in the City of Alpine, Texas for the purpose of considering the attached agenda. This notice is posted pursuant to the Texas Open Meetings Act. (Section 551.043, Texas Government Code).

**PUBLIC NOTICE – THE USE OF CELLULAR PHONES ARE PROHIBITED IN THE CITY COUNCIL CHAMBERS DURING MEETINGS OF THE CITY COUNCIL.**

Members of the audience will be provided an opportunity to address the Council during Public Hearings and during Action items. Please speak into the microphone located at the podium and state your name and address. If you have a petition or other information pertaining to your subject, please present it to the City Secretary. **State law generally prohibits the Council from discussing or taking any action on any issue not included on the agenda**, but, if appropriate, the Council may schedule the topic for future discussion or refer the matter to staff. **NO PERSONAL ATTACKS ON COUNCIL MEMBERS OR CITY STAFF WILL BE ALLOWED.** The Mayor and/or City Council Members may call a Point of Order to stop Personal Attacks. If an individual continues to personally attack an elected official or staff member in a meeting, they may be barred.

**WORKSHOP**

**Agenda**

1. Call to Order
2. Determination of a Quorum and Proof of Notice of City Council Meeting.
3. Discussion and review the revised employee handbook.

**Agenda**

1. Call to Order, Invocation, and Pledge of Allegiance.
2. Determination of a Quorum and Proof of Notice of City Council Meeting.
3. **Presentations, Recognitions and Proclamations** – (A. Ramos, Mayor)
  - A. Happy November Birthday to the following employees:
    - Robert Llanez
    - Michelle Plante

- Aaron Rodriguez
- Derek Stratton
- Christina Mansfield

**B. Employee years of service:**

- Megan Antrim 5 years of service – Finance Department.
- Ruben Hernandez Jr. – 5 years of service – Street Department.
- Riley Smith – 10 years of service – Airport Department.

**C. Certificate of Appreciation for Curtis Lilley.**

**4. Reports -**

**City Mayor's Report – (A. Ramos, Mayor) – None**

**City Manager Report – (Jessica Garza, City Manager) –**

**A. Update on activities**

**City Staff Updates –**

- A. Quarterly Report – Police Dept./Animal Control by Chief Scown**
- B. Monthly Report – September Monthly Revenue/Expense Report by Director of Finance Megan Antrim.**
- C. Quarterly Report – 4<sup>th</sup> quarter Investment Report by Director of Finance Megan Antrim.**

**5. Public Hearings –**

- A. Public Hearing to obtain citizen's view and comments of Ordinance No. 2018-10-02 Repealing Ordinance 2017-05-03, which designated to include only right hand turn at the East and West intersections of Sul Ross Avenue and North 5<sup>th</sup> Street.**
- B. Public Hearing to obtain citizen's view and comments of Ordinance No. 2018-10-03 Repealing Ordinance 2016-04-01, establishing no parking zones as follows: 1) No Parking with the exception of a 20 minute loading zone for the remainder of the area fronting Printco on the East side of South 5<sup>th</sup> Street.**

C. Public Hearing to obtain citizen's view and comments of Ordinance No. 2018-10-04 Repealing Ordinance 2008-09-07, which designated to place traffic control signs and designating an area in front of Digital Studios a loading and unloading zone.

D. Public Hearing to obtain citizen's view and comments of Ordinance No. 2018-10-05 Repealing Ordinance 2010-04-01, which designated no parking on the East side of 6<sup>th</sup> Street on the 100 block of North 6<sup>th</sup> Street and designating a loading and unloading zone.

**6. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.)**

A. Approval of minutes from City Council meeting on October 16, 2018. (J. Garza, City Manager)

B. Discuss, consider, and take action to approve updated job descriptions. (J. Garza, City Manager)

- a. City Manager
- b. Director of Finance
- c. Fire-Chief Marshall
- d. Technician I, II, III

C. Discuss, consider, and take action to approve a refund of security fee for the "Boogie Nights" fundraiser for Alpine Police and Brewster County Sheriff Holiday activities. (J. Garza, City Manager)

D. Discuss, consider, and take action to approve resolution 2018-11-06 for the Texas Department of Transportation, supporting the closure of 5<sup>th</sup> street November 16-1, 2018. (J. Garza, City Manager)

E. Approve appointing Isabelle Blair to be the secretary for the Airport Advisory Board. (R. Stephens, City Council)

**7. Information or Discussion items –**

A. Quarterly Report - Alpine Fire Department by Mike Scudder.

**Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to 10 per meeting.) (Citizens are allowed to comment – limited to 3 minutes – after being called upon by Mayor or Mayor Pro Tem. Citizens are required to state their name and the Ward in which they reside. Priority will be given to citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, or own businesses or property in the City limits of Alpine, will be allowed to speak if there is time available.) –**


- 8. Discuss, consider, and take action waiving of annual PILOT (payment in lieu of Taxes) fees for the Alpine Housing Authority. (J. Garza, City Manager)**
- 9. Discuss, consider, and take action to approve the updated personnel policies and guidelines. (J. Garza, City Manager)**
- 10. Discuss, consider, and take action of Ordinance No. 2018-08-02 Repealing Ordinance 2010-07-02, which designated a one-way street on 6<sup>th</sup> street between Ave. E. and Holland Ave. with traffic flowing North and South; and providing the necessary signs for the designation as a two-way street as provided in the Texas Transportation Code. (M. Curry, City Council)**
- 11. Discuss, consider, and take action to approve Resolution 2018-11-01, the process for Ordinances for the City of Alpine. (R. Stephens, City Manager)**
- 12. City Councilmember Comments and Answers – No discussion or action may take place.**
- 13. Executive Session – Pursuant to Texas Government Code –**
  - A. Discuss, consider, and take action regarding the status of the City Secretary. (J. Garza, City Manager)**
  - B. Discuss a proposal to negotiate the sale of the natural gas enterprise. (J. Garza, City Manager)**

**NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.074 (personnel matters).**

- 14. Action after Executive Session –**
  - A. Take action, if any, regarding the status of the City Secretary. (J. Garza, City Manager)**
  - B. Take action, if any, the sale of the natural gas enterprise. (J. Garza, City Manager)**

## 15. ADJOURNMENT

I certify that this notice was posted at 1:00 P. M. on November 2, 2018. Pursuant to Texas Open Meetings Act (Texas Government Code Section 51.043). This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (432)837-3301 or email [city.secretary@ci.alpine.tx.us](mailto:city.secretary@ci.alpine.tx.us) for further information.

  
Cynthia Salas, City Secretary  
City of Alpine