

MINUTES from: City of Alpine, Parks and Recreation Board Meeting

Meeting held: December 12, 2018, 5:30pm at City Civic Center

1. Meeting called to order at 5:35pm
2. Determination of Quorum and Proof of Notice of Meeting confirmed.
 - a. PAB members present: Kirsten Moody- Chairperson, Joe Torres, Kurt Mannchen, Marci Tuck-Havlik.
 - b. City Staff present: Jessica Garza, City Manager; Robert Llanez, Parks Maintenance Foreman
3. Approval of minutes from previous meeting – K. Mannchen moved to approve minutes with no changes. K. Moody seconded. All approved.
4. Announcements from Board Members:
 - a. K. Moody commented that the Board will add an official regular Agenda item to future agendas for “Next Meeting Agenda Items.” Next Meeting Agenda 1/9/19 will include:
 - i. Follow-up on website items
 - ii. Establishing a Steering Committee for Parks Master Plan
 - iii. Follow-up on the City’s on-line/phone-in maintenance reporting & tracking system.
 - b. M.Tuck-Havlik asked about City Council agenda items related to Park Naming and the Department of Agriculture grants. Updates pending approved Council minutes from 12/4.
5. Citizen comments- No comments unrelated to agenda items.
6. Information and Discussion Items:
 - a. Discussion of joint use facilities opportunities with Alpine Independent School District with AISD Superintendent Becky McCutchen.
 - i. There is no official joint-use agreement between City of Alpine and Alpine ISD.
 - ii. AISD has a “Use Request Form” on their website, for public use of AISD gyms, etc. No fee for facility use, but there is a cleaning fee (to cover their custodial staff after the event.)

- iii. The Middle School track currently has substantial maintenance issues due to water damage to the running surface and AISD is not comfortable opening it up to public due to that issue. The estimated cost to repair is \$150,000.
- iv. M. Tuck offered to look research other comparable-sized cities that have joint-use agreements to use as a guide for future efforts in Alpine.
- v. AISD is still working on the official survey of the high school grounds, related to bond improvements and property delineation for maintenance efforts. Surveys should be complete by January 2019.
- b. Mr. Keith Nixon spoke to the Board about a potential disc golf course, including cost estimates and course standards.
 - i. 9 baskets would cost \$2,000, without installation costs. An 18-hole disc golf course with installation would cost approximately \$10,000. Design fees to create tournament-attracting usage from the region and beyond range from \$2,500-\$10,000.
 - ii. The design standard for disc golf courses is 1 acre/hole (basket).
 - iii. Baskets can easily be moved/relocated/reused if the land being used for the course is developed.
 - iv. Mr. Nixon asked the Board to consider working with SRSU to create a new public course in the Poet's Grove area of Kokernot Park.
 - v. Mr. Nixon stated that there are matching funds available through the Disc Golf Foundation (?) that can be pursued.
- c. Board heard a brief update on parks master plan process, including that next steps will be to establish a Steering Committee.
- d. J. Garza reported that the public movie night "Polar Express" with Collision Church was a success. Over 300 people attended the games, food, and movie event on 12/2 from 2-7pm. She stated that it was a good first effort of a partnership with the church to provide free movie nights to the public.

- e. Board briefly reviewed and discussed parks YTD budget, including that the Board will have the opportunity to have more input on next year's FY 2020 budget after the Parks Master Plan effort is complete.
 - f. Board reviewed and discussed the Draft Board Recommendation Tracking Spreadsheet.
 - g. The Board postponed discussion of members' parks-related hopes for the coming year until January 9, 2019 meeting.
7. Action Items:
- a. **POSTPONED ITEM.** Discuss and consider making a recommendation to Council that the City partner with the Leisure and Outdoor Recreation program in the Department of Kinesiology and Human Performance at Sul Ross State University in developing parks-related service learning projects
 - b. J. Torres spoke about the neighborhood's desire to rename the ball field at Centennial Park for Mr. Val Lujan and introduced Ms. Mary Ann Lujan, Val's sister. Ms. Lujan spoke to the Board about how much her late brother loved the ball field and dedicated much of his free time to helping maintain it. Ms. Lujan and J. Torres assured the Board that the family and community would incur all costs associated with signage related to the renaming. M. Tuck discussed the possibility of the family/community "adopting" the park through the City's Adopt-a-Spot program.
 - i. ***J. Torres moved to recommend to City Council that the ball field at Centennial Park be renamed to Val Lujan Field.***
 - K. Moody seconded. All approved.*
 - c. Board discussed the City of Alpine Parks and Recreation Advisory Board Policies and Procedures document.
 - i. ***K. Moody moved to recommend that the City Council adopt the Procedures document, with the following addition to #4 Meetings: "All potential action items will be added to the regular 'Discussion Items' section of the PAB agenda at least one meeting prior to becoming an Action Item."***
 - J. Torres seconded. All approved.*