

**City of Alpine**  
**Regular City Council Meeting**  
**Tuesday, October 2, 2018**  
**5:30 P.M.**  
**Minutes**

1. **Call to Order. Invocation and Pledge of allegiance to the flags** – Mayor Andy Ramos called the meeting to order. The meeting was held in the Council Chambers at 803 West Holland in the City of Alpine, Texas. JoBeth McLeod gave the invocation. Mayor Ramos led the pledge of allegiance to the flags.
  
2. **Determination of a quorum and proof of notice of the meeting** – Councilor Curry, Councilor Escovedo, Councilor Fitzgerald, Councilor Stephens, and Mayor Ramos were present. Councilor Olivas was absent and excused. City Secretary, Cynthia Salas reported that the meeting had been posted at 1:00 P.M. on September 14, 2018. City Manager Jessica Garza, Megan Antrim, and Abel Hinojos were also present.
  
3. **Presentations, recognitions and proclamations** – (A. Ramos, Mayor)
  
4. **Reports** –  
  
**City Mayor’s Report** – (A. Ramos, Mayor) – NONE  
  
**City Manager Report** – (Jessica Garza, City Manager) – NONE  
  
**City Staff Update** -
  
5. **Public Hearings** –  
  
A. Public hearing to obtain citizen’s view and comments of Ordinance No. 2018-10-01 removing the “RIGHT TURN ONLY” traffic direction and signage at the intersection of Sul Ross Avenue and 5<sup>th</sup> Street; and directing that the placement or removal of necessary signs for the change be performed as provided in the Texas Transportation Code.
  
6. **Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.)** – (Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) –  
  
A. Approval of updated job descriptions:
  1. Chief of Police
  2. Police Captain
  3. Police Lieutenant
  4. Police Sergeant
  5. Police Officer I, II, III
  6. Animal Control Supervisor
  7. Animal Control Officer I, II, III
  8. Communications Supervisor
  9. Communications, I, II, III
  10. HIDTA Investigator

11. HIDTA Analyst
12. Customer Service Clerk I, II, III
13. Worker I, II, III
14. Tourism Coordinator
15. Visitor Center Assistant

Motion was made by Councilor Fitzgerald, by Resolution 2018-10-01 to approve as written. Motion was seconded by Councilor Olivas. Motion failed. Motion was made by Councilor Escovedo to pull out item A for discussion. Motion was seconded by Councilor Curry. Motion unanimously carried.

**7. Information or Discussion items – NONE**

**Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable.** (Action items limited to (up to) 10 per meeting.) (Citizens are allowed to comment – limited to 3 minutes – after being called upon by Mayor or Mayor Pro Tem. Citizens are required to state their name and the Ward in which they reside. Priority will be given to citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, or own businesses or property in the City limits of Alpine, will be allowed to speak if there is time available.) –

**6A. Approval of updated job descriptions:**

1. Chief of Police
2. Police Captain
3. Police Lieutenant
4. Police Sergeant
5. Police Officer I, II, III
6. Animal Control Supervisor
7. Animal Control Officer I, II, III
8. Communications Supervisor
9. Communications, I, II, III
10. HIDTA Investigator
11. HIDTA Analyst
12. Customer Service Clerk I, II, III
13. Worker I, II, III
14. Tourism Coordinator
15. Visitor Center Assistant

Motion was made by Councilor Escovedo, by Resolution 2018-10-02 to table the item. Motion died due to a seconded. Motion was made by Councilor Fitzgerald, by Resolution 2018-10-03 to approve as written. Motion was seconded by Councilor Curry. Councilor Curry, Councilor Olivas, and Councilor Fitzgerald approved. Councilor Escovedo was against. Motion passed 3 to 1.

**8. Discuss, consider, and take action to approve the TxDOT Aviation Routine Maintenance Grant M1924ALPN in the amount of \$30,000 for airport maintenance. (J. Garza, City Manager)** – Motion was made by Councilor Fitzgerald, by Resolution 2018-10-04 to approve the TxDOT Aviation Routine Maintenance Grant M1924ALPN in the amount of \$30,000 for airport maintenance. Motion was seconded by Councilor Escovedo. Motion unanimously carried.

**9. Discuss, consider, and take action to approve the TxDOT Aviation 1824ALPIN Airport Project Participation Agreement. (J. Garza, City Manager)** – Motion was made by Councilor Fitzgerald, by Resolution 2018-10-05 to approve the TxDOT Aviation 1824ALPIN Airport Project

Participation Agreement. Motion was seconded by Councilor Curry. Motion unanimously carried.

10. Discuss, consider, and take action to approve additional funding for the TxDOT Aviation 1824ALPIN from the General Fund – Street Department 01-644-9000 (FY 2017-2018) in the amount of \$23,090. (J. Garza, City Manager) – Motion was made by Councilor Fitzgerald, by Resolution 201-10-06 to approve additional funding for the TxDOT Aviation 1824ALPN from the General Fund – Street Department 01-644-9000 (FY 2017-2018) in the amount of \$23,090. Motion was seconded by Councilor Olivas. Motion passed 3 to 1 with Councilor Curry, Councilor Olivas, and Councilor Fitzgerald approving. Councilor Escovedo against.
11. Discuss, consider, and take action to adopt Ordinance No. 2018-09-01 annexing the hereinafter described territory to the City of Alpine, Brewster County, Texas and extending the boundary limits of said city so as to include said hereinafter described property with the said limits, and granting to all the inhabitants of said property all the rights and privileges of other citizens and binding said inhabitants bay all of the acts ordinances, resolutions and regulations of said city; and adopting a service plan. (J. Garza, City Manager) – Motion was made by Councilor Curry, by Resolution 201-10-07 to adopt Ordinance No. 2018-09-06 annexing the hereinafter described territory to the City of Alpine, Brewster County, Texas and extending the boundary limits of said city so as to include said hereinafter described property with the said limits, and granting to all the inhabitants of said property all the rights and privileges of other citizens and binding said inhabitants bay all of the acts ordinances, resolutions and regulations of said city and adopting a service plan. Motion was seconded by Olivas. Councilor Curry approved, Councilor Olivas against, Councilor Fitzgerald approved, and Councilor Escovedo against. Mayor Ramos broke the tie and motion passed.
12. Discuss and Consider and provide direction regarding the sale of real property through a Real Estate Broker. (J. Garza, City Manager) – Motion was made by Councilor Fitzgerald, by Resolution 2018-10-08 authorizing the City Manager direction regarding the sale of real property through a real estate broker. Motion was seconded by Councilor Olivas. Motion unanimously carried.
13. Discuss, consider, and take action to issue a Request for Qualifications (RFQ) for Grant Administration and Engineering Services for the 2019 TxCDBG Application (Texas Community Block Grant). (J. Garza, City Manager) – Motion was made by Councilor Escovedo, by Resolution 201-10-09 to issue a Request for Qualifications (RFQ) for Grant Administration and Engineering Services for the 2019 TXCDBG Application (Texas Community Block Grant). Motion was seconded by Councilor Olivas. Motion unanimously carried.
14. Discuss, consider and provide direction regarding the renewal of the Cartwright Water Agreement. (J. Garza, City Manager) – Motion was made by Councilor Fitzgerald, by Resolution 2018-10-10 to not renew the Cartwright Water Agreement. Motion was seconded by Councilor Escovedo. Motion unanimously carried.
15. Discuss, consider, and take action to approve the Wage Determination Structure as reflected in the approved fiscal year 2018-2019 budget. (J. Garza, City Manager) – Motion was made by Councilor Olivas, by Resolution 2018-10-11 to approve the Wage Determination Structure as reflected in the approved fiscal year 2018-2019 budget. Motion was seconded by Fitzgerald. Councilor Curry, Councilor Olivas, and Councilor Fitzgerald approved. Councilor Escovedo against. Motion passed 3 to 1.
16. Councilmember Comments and Answers –  
Councilor Stephens – No comment  
Councilor Escovedo – No comment

**Councilor Fitzgerald** – No comment

**Councilor Olivas** – No comment

**Councilor Curry** – No comment

**Mayor Ramos** – No comment

**17. Executive Section – Pursuant to Texas Government Code. - NONE**

**NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.074 (personnel matters).**

**18. ADJOURNMENT: 7:49 p.m.**

I certify that this notice was posted at 4:00 P.M. on September 28, 2018, pursuant to Texas Open Meetings Act. (Texas Vernon's Annotated Civil statutes, section 551.043 Texas Government Code.) This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the city secretary's office at (432) 837-3301 or fax (432) 837-2044 for further information.

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Andres "Andy" Ramos, Mayor

Attest:

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Cynthia Salas, City Secretary

I, Cynthia Salas, City Secretary, do certify that this notice was posted at 4:00 P.M. on September 28, 2018, and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

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Cynthia Salas, City Secretary